



155 Burr Street
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**Airport Authority Board of Directors
Minutes of February 21, 2018**

Directors present: Picard, Arnold, Hoey, Leonard, Neal-Sanjuro, O'Connell, Petrini, Sklarz, Weiner, Wilson

Via Telecom: Jacob

Directors absent: Adams, Constantinople Jr.

Others in attendance: Tim Larson, Chuck Kurtz, Brian D'Amico, Diane Jackson, Hugh Manke, Karen Wait, Maribel Lota, Susan Godshall, Evan Warren, Diane Proto, Doug Jackson, Mark Zaretsky and Kathy Grant

The meeting was called to order at 4:00pm by Mr. Weiner.

Motion to approve meeting minutes from January 17, 2018 Mr. Wilson, second Mr. Leonard. Approved unanimously with one correction.

1. Executive Directors Report

Mr. Larson announced that Ms. Jackson has accepted a position in Florida and will be leaving HVN on March 1, 2018; others will keep HVN running until a new manager is in place. Mr. Larson thanked Ms. Jackson for her incredible hard work and as importantly, her work to create solutions to tremendous challenges over her tenure at HVN. Mr. Leonard added that Ms. Jackson's remarkable abilities to implement TNAA's direction is unmatched and respected.

Ms. Jackson thanked the Board for their confidence in her over the past years and shared that the change was a hard decision to make and that she is looking forward to her new opportunity. She hopes for much success for HVN and will make herself available during the transition in any way she may be of assistance.

Mr. Larson and Mr. Picard along with Mayor Harp and other city officials presented a PowerPoint that outlined the economic and employment benefits that can accompany HVN's success to the New Haven Register Editorial Board which was very well received.

2. Chairman's Report

Mr. Picard outlined three bills that are moving through the judicial process and will need supportive testimony when they come to fruition. Mr. Manke added that the litigation in the second court of appeals is at the point that the TNHAA brief is due in two weeks and the State's brief in three months. A legislative solution will not come out before that and that commitment is needed mid-session (i.e. end of March) to be considered this session.

Mr. Hoey added that the Town of Guilford will be supportive. Mr. Pickard recommended passionate support from all quarters.

3. Audit and Finance

January was tough for the budget although YTD is still in good shape. The increase is mainly materials and labor required to maintain the runway during weather events due to the CRJ requirements.

4. Airport Managers Report

Ms. Jackson again thanks the Board members for their support and welcomed her family here. January statistics were good although there were a number of cancellations we remained over 500 passengers more than 2017. GA activity are slightly down but should rebound in the spring.

We continue with the planning, furniture and charging stations for the upstairs gate area.

Brian D'Amico, Air Service Development outline efforts. HVN, AvPORTS and others will attend Jumpstart in Cleveland during June. Appointments with air carriers and where they will fit with HVN are made and are our best opportunity to meet with most airlines. He would like a leakage study to help with marketing efforts to both municipalities and airlines. A final note regarding cost of HVN vs. BDL is a concern, if specific routes remain problematic please let Mr. D'Amico know and he will approach the airline with our concerns.

5. Other Business

Please join the Board following adjournment to wish Ms. Jackson a fond farewell.

Public Comment:

Susan Godshall introduced herself to those of the Board who may not know her and her history with TNHAA

Meeting adjourned at 4:42pm

Respectfully submitted,
Kathleen Grant
AvPORTS