



**Airport Authority Board of Directors
Minutes of May 15, 2019**

Directors Present: Peter Leonardi, David White, and Matthew Hoey III

Via Telecom: Kevin Arnold, Paul Constantinople Jr., Karen O'Connell, Vin Petrini, Mark Sklarz

Directors Absent: Richard Jacob, J. Peter Wilson, Serena Neal-Sanjurjo, Anthony Verderame

Others in Attendance: Jeremy Nielson, Felipe Suriel, Alicia Seremet, Karen Wait, Chuck Kurtz, David Reger, Johnson Chang-Fong, Mark Zaretsky, Evan Warren, Eliot Jameson, Mohamed Eltahir

The meeting was called to order at 4:10PM by Peter Leonardi

Motion to approve meeting minutes from April 17. Peter Leonardi approved, David White second, all in favor.

1. Interim Executive Director's Report

Mr. Hoey discussed the budget presentation that was given to the Board of Alders in late May with Kevin Arnold and Jeremy Nielson, which went very well.

The Connecticut Airport Authority (CAA) is issuing a letter to the property owners at 115 Laura Lane, East Haven, remove an obstructing tree. If the property owners do not follow the CAA directive, there will be other procedures to follow.

A meeting is scheduled with the Celentano property regarding the property swap for the taxiway reconstruction project adjacent to the approach of Runway 20.

McFarland Johnson will be performing the Airport Master Plan update. Seems to be a cohesive team whose staff provides a lot of the services internally compared to other applicants. A project scoping meeting with the FAA is scheduled for June.

There was an article in the New Haven Register about the rising sea level around the Airport. Representatives of the Board put together a document as a response that was published in the New Haven Register. The article gave us rational for continued investment at HVN.

The Airport recognizes efforts made by Rich Jacobs, Vin Petrini, and others to promote a legislation push to get the runway safety areas pave.

John Picard has been working with the CAA and Kevin Dillon, while efforts are in motion to arrange a meeting with the Executive Board, AvPORTS CEO Jorge Roberts and the Governor.

There will be an RFP for legal and auditing services. The Airport will be issuing an RFP as per the TNHAA bylaws, requiring every three years.

John Picard, Matthew Hoey, and Jeremy Nielson will all attending Jumpstart in June in Nashville. Airport is also trying to set up a meeting with American Airlines in Dallas in June to reaffirm the Airport's commitment to the partnership with the Airline.

On May 17th there will be a meeting with Southern Airways Express, a commuter airline, to talk about their interest in starting service at Tweed. Some of the topics include: seasonal service to Nantucket and potential opportunities for service to BWI (Baltimore) later in the year.

2. Chairman's Report

The Chairman's report was included in the Interim Executive Director's report.

3. Audit and Finance

The revenue for March and YTD was a little low than expected, but not out of the ordinary. Expenses were a little higher due to 3 pay periods in the month of March. While the month ended \$34,000 in the red, with YTD approximately \$80,000 in the black. It is projected the Airport will remain in with a positive net balance at the end of the budget cycle.

Peter Leonardi asked if anyone had any questions. There were none.

4. Report and Action Items

Mathew Hoey III motion to not read the entirety of all resolutions, David White seconded, all in favor.

Resolution #481: Approval of Grant Application to the Federal Aviation Administration for the Residential Sound Insulation Program- Phase 5: Motion to approve, David White first, Matthew Hoey III second, all in favor.

Resolution #482: Approval of Grant Application to the Federal Aviation Administration for the Master Plan Study Update: Motion to approve, Matthew Hoey III first, Peter Leonardi second, all in favor.

Resolution #483: Approval of Consulting Agreement with McFarland Johnson Inc. for the Master Plan Study Update: Motion to approve, Matthew Hoey III first, David White second, all in favor.

Resolution #484: Approval of Contract with Safety Markings, Inc. for painting of Taxiway and Runway Markings at Tweed-New Haven Airport: Motion to approve, David White first, Mathew Hoey III second, all in favor.

Resolution #485: Approval to Updated List of Bank Account Signatories: Motion to approve, David White first, Matthew Hoey III second, all in favor.

5. Airport Manager's Report

Jeremy Nielson reported that aircraft operations and enplanements are being up compared to last year. The load factors are 10% higher. Airport parking revenue continues to perform well fiscal year to date. The new rates and charges go into effect July 1st.

With the updated security requirements, AvPorts has been working with the Authority to start that project with a completion date of September 30, 2019.

AvPORTS staff is preparing for the annual FAA certification inspection scheduled for June 12-14th. Airfield painting and pavement repairs are anticipated to be completed prior.

Republic Airlines experienced multiple bird strikes (Herring Gulls) upon departure from HVN. It is believed at least one bird was ingested into the left engine, resulting in minor damage. This incident was a triggering event, resulting in a review of the Airport's Wildlife Hazard Management Plan. As a result, the Airport will increase frequency of wildlife inspections, particularly around times when air carrier operations are scheduled to depart / arrive.

There was a small kitchen fire in the operations building and the necessary repairs are in process.



Other Business:

None

Public Comment:

None

Meeting adjourned at 1632L by Mr. Leonardi.

Respectfully submitted,

*Alicia Seremet, Airport Operations Manager/ Airport Security Coordinator
AvPORTS*