

Airport Authority Board of Directors
Meeting Minutes: July 17, 2019



Directors Present:

John Picard, Gerald Weiner, Peter Leonardi, Kevin Arnold, Vin Petrini, Richard Jacobs, Mark Sklarz, J. Peter Wilson, Anthony Verderame, David White

Via Telecom: Serena Neal-Sanjurjo

Directors Absent: Matthew Hoey III, Karen O'Connell

Others Present:

Jeremy Nielson, Felipe Suriel, Hugh Manke, Eliot Jameson, Evan Warren, Ryan Duques, Frank Podgewait, Jim Collins, Roger Astman, David Reger, Malcome Allen, Brandon Pelzer, Karen Wait, Alicia Seremet, Mark Zaretsky

The meeting was called to order at 1610L by John Picard.

Meeting Minutes from June 2019 were approved unanimously.

Chairman's Report:

Mr Picard began by mentioning that the Interim Executive Director, Matthew Hoey, was currently in Washington DC on business. It was noted a search committee is in place to find a full-time Executive Director - Gerald Weiner, Peter Leonardi and Serena Neal-Sanjurjo are actively completing interviews and will bring a recommendation to the Board. Mr. Picard shared appreciation to all three for volunteering. Mr. Hoey will continue to serve as the interim executive director until a replacement is named.

Mr. Picard also made note that the Airport won the appeal, reversing the state law limits the runway length at Tweed.

Audit and Finance:

Kevin Arnold noted that May 2019 financials remained in underbudget, just under \$31,000 YTD; \$139,000. Mr. Arnold projected the Airport will end the year closer to the budget for FY2019 as there are several projects in process of being completed. It was also noted that the Authority owes AvPORTS approximately \$450,000. Overall, management continues to manage the operating budget responsibly.

Airport Authority Board of Directors
Meeting Minutes: July 17, 2019

John Picard stated that this is the third or fourth year that the Authority has been able stay within budget, and thanked Kevin Arnold and Jeremy Nielson for their assistance.

Manager's Report:

Jeremy Nielson reminded meeting attendees that there is a tenant meeting was scheduled for July 18th, at 11:00am.

Mr. Nielson noted the SCASD grant application has been submitted to the DOT for consideration. The total grant requested is valued at \$1.1 M: \$750K federal, \$150K non-airport cash funds, \$208 Airport in-kind contributions and \$41K marketing funding. Awards should be announced by the DOT within 1 – 2 months.

The Airport Master Plan Project Scoping Meeting was held on Friday, June 21st. AvPORTS and McFarland-Johnson, the selected project consultant, provided FAA Officials with an in-depth tour of the Airport and reviewed the project in detail. The Master Plan Update will take approximately 18 months to complete, and will commence in September. The Airport is working closely with the Tweed – New Haven Airport Coalition to ensure a consistent message is communicated to the local community.

The airport access control system project is still on track to completed by 9/30/19. However, the Authority received a 45 days extension from the TSA to account for any

There is a marketing campaign to advertise the Airport and their air carrier partners - American Airlines and Southern Airways Express. Billboards are currently running on 91/95, and we are reviewing additional digital marketing opportunities. Management will be working with Robinson to promote GA efforts as well.

The Airport continues to work with Hugh Manke and his team to acquire the necessary properties for the TWY A/F/G rehabilitation project. Legal efforts also continue in an effort to remove the Runway 20 obstruction.

AvPORTS has hired a new landside manager. The new employee will be introduced at the next Board Meeting.

John Picard asked the Board if there were any questions. There were none.

Mr. Picard requested a motion to wave rules for Executive Session as it appears on the agenda, moving the Executive Session to the end of the meeting, after public comment, to discuss the pending litigation. Mr. Peter Leonardi made the motion. All in favor—no one opposed.

Airport Authority Board of Directors
Meeting Minutes: July 17, 2019

Public Comment:

Mr. Picard requested anyone who wished to address the Board state name and address:

Public Comment:

- Jim Collins, Forbes Place, East Haven, Hangar 16
Mr. Collins inquired about the proposed land swap related to the TWY A/F/G rehabilitation project, stating that it would inhibit their ability to taxi, and offered another potential solution.
- Roger Astman, Mansfield Road, North Haven, Hangar 11, stated the same, indicating the back row of the t-hangars would be unable to taxi aircraft from the hangars to the airport movement area. Their group would like to meet to further discuss how we could mitigate the issue.
- Mr. Picard requested that Jeremy Nielson meet with both Mr. Collins and Mr. Astman to further discuss.

The Tweed-New Haven Airport Authority went into Executive Session at 1626L to discuss pending litigation matters.

The Tweed – New Haven Airport Authority returned from Executive Session and adjourned the meeting at 1701L.

Respectfully submitted,

Alicia Seremet, AvPORTS
Airport Operations Manager / ASC