



155 Burr Street
New Haven, CT 06512
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**Airport Authority Board of Directors
Minutes of November 15, 2017**

Directors present: Picard; Adams, Arnold, Sklarz

Via Telecom: Constantinople Jr., Hoey, Leonardi, Neal-Sanjuro, Petrini, Weiner, Wilson

Directors absent: Jacob, O'Connell

Others in attendance: Tim Larson, Chuck Kurtz, Diane Jackson, Karen Wait, Maribel Lota,
Evan Warren, Mark Zaretsky and Kathy Grant

The meeting was called to order at 4:01pm by Mr. Picard.

Motion to approve meeting minutes from October 18, 2017 by Mr. Adams, second Mr. Arnold. Approved unanimously.

1. Executive Directors Report

Mr. Larson shared with the Board that Paul Constantinople, Sr. passed away October 26, 2017 and offered condolences to the family for the loss of an outstanding man who had served his country and community throughout his life. Paul Jr. highlighted his father's accomplishments and thanked the Board for their thoughts and prayers.

Mr. Larson shared the Congresswoman DeLauro has proposed to ply the American flag at the Capitol for a day in honor of Mr. Paul Constantinople, Sr.

Mr. Picard proposed suspending the Executive Directors report to undertake the action items on the agenda while a quorum is available.

Action Items:

Resolution #459: Approval of Task Order for Professional Services with the Jones Payne Group, Inc. for Residential Sound Insulation Program – Phase 4.

The resolution was read into the record in its entirety by Mr. Picard.

Motion to approve Resolution #459 by Mr. Wilson, second Mr. Arnold. Approved unanimously.

Resolution #460: Approval of Award of Construction Contract for Sound Insulation Program – Phase 3.

The resolution was read into the record in its entirety by Mr. Picard.

Motion to approve Resolution #460 by Mr. Wilson, second Mr. Adams. Approved unanimously.

Resolution #461: Approval of Agreement for Professional Services to Hoyle, Tanner and Associates for Reconstruction of Taxiways A, F & G.

The resolution was read into the record in its entirety by Mr. Picard.

Motion to approve Resolution #459 by Ms. Neal-Sanjuro, second Mr. Wilson. Approved unanimously.

Return to Executive Directors Report

The Finance committee received and reviewed the audit earlier this day and the Committee recommended the audit be accepted.

2. Finance and Audit

Mr. Arnold met with the auditor and accountant and then the Committee this day.

The audit was clean with no outstanding questions and no material findings. And the budget was in the black for the third year in a row.

Mr. Arnold made a motion to accept and approve the report as presented, second Mr. Wilson. Approved unanimously.

Return to Executive Directors Report

Marketing has 'ramped up' in many ways to get the news out in an effort to fill every seat going forward.

CAA has released our state funds.

Mayors Harp and Maturo will re-approach asking for support to rescind/reverse the state statute re: RSA's/runway length.

3. Airport Managers Report

Airport stats were reviewed.

Marketing have increased and need to be aggressive. Advance purchase of tickets is increasing we expect this to continue. We are working with AA to monitor loads and advance purchase.

The airport has a food vendor, Caribe Soul, that offering food for purchase during breakfast and lunch hours.

The body scanner is installed and in use.

Met with AA Property Manager to discuss what the airline needs going forward. A jet bridge remains the highest priority.

4. Other Business

None

Public Comment: None

Meeting adjourned at 4:28pm

Respectfully submitted,
Kathleen Grant
AvPORTS