



155 Burr Street
New Haven, CT 06512
P 203-466-8833

**Airport Authority Board of Directors
Minutes of October 18, 2017**

Directors present: Picard; Adams, Arnold, Hoey, Jacob, Leonardi, Petrini, Weiner, Wilson

Via Telecom: Constantinople Jr., Constantinople Sr.

Directors absent: Neal-Sanjuro; O'Connell, Sklarz

Others in attendance: Tim Larson, Diane Jackson, Brian D'Amico, Felipe Suriel, Eliot Jameson, Karen Wait, Maribel Lota, Mark Zaretsky and Kathy Grant

The meeting was called to order at 4:01pm by Mr. Picard.

Motion to approve meeting minutes from September 27, 2017 by Mr. Leonardi, second Mr. Wilson. Approved unanimously.

Mr. Manke is traveling and will be on site shortly to discuss the outcome of the lawsuit and therefore a change in the agenda is necessary. Motion to change the agenda, Mr. Leonardi, second Mr. Arnold. Approved unanimously.

Action Items:

Resolution #457: Approval of Change Order No. 1 to the Construction Contract for Residential Sound Insulation Program – Phase 2.

The resolution was read into the record in its entirety by Mr. Picard.

Motion to approve Resolution #457 by Mr. Leonardi, second Mr. Petrini. Approved unanimously.

1. Executive Directors Report

Hugh Make will report on the lawsuit when he arrives.

Mr. Larson introduced Brian D'Amico, AvPORTS Marketing. He will be involved with strategizing the marketing plan for the roll out of Jet Service here at HVN. Stress will be on social media with messaging that focuses in 'fast and convenient'. Mr. D'Amico stressed that load capacity, destination possibilities, etc. all hinge on runway length.

HVN is meeting with NHEDC tomorrow to discuss coordinating efforts to market HVN.

2. Finance and Audit

The annual audit is complete and will be available at the November meeting. The auditor was pleased with the ease of finding information he required due to records being well kept. Budget remains close to projected budget.

Mr. Larson and Ms. Jackson are meeting with the FAA Monday to continue to build the developing good relationship and to discuss funding.

3. Airport Managers Report

The AP is ramping-up preparing for jet service. The upstairs will be utilized to hold the predicted increase in passengers per flight.

An AIT2 Body scanner will be installed later in October. This will broaden the TSA's ability to ensure passengers are thoroughly screened before they fly from HVN.

Maintenance is working overtime to clear land and remove obstructions.

The airport Stats are encouraging.

4. Chairman

At 4:22pm Mr. Manke arrived and Chairman Picard excused the public as the Board would move into executive session. Motion to convene Executive Session Mr. Leonardi, second Mr. Wilson. Carried unanimously.

At 4:51 the meeting resumed its regular session with Mr. Weiner chairing the meeting and Mr. Picard joining via telephone.

Resolution #458: Approval of Decision to Appeal

The resolution was read into the record in its entirety by Mr. Leonardi.

Motion to approve Resolution #458 by Mr. Wilson, second Mr. Leonardi. Approved unanimously.

Mr. Petrini stressed that everyone needs to actively promote the airport and what HVN brings to the area as it is critical for the success of businesses in the area.

5. Other Business

None

Public Comment: None

Meeting adjourned at 4:53pm

Respectfully submitted,
Kathleen Grant
AvPORTS