



155 Burr Street  
New Haven, CT 06512  
P 203-466-8833

**Airport Authority Board of Directors  
Minutes of September 27, 2017**

Directors present: Picard; Hoey; Leonardi; Neal-Sanjuro; Weiner

Via Telecom: Adams; Arnold; Constantinople Jr.; Jacob; O'Connell; Sklarz; Wilson

Directors absent: Constantinople Sr.; Petrini

Others in attendance: Tim Larson, Diane Jackson, Felipe Suriel, Eliot Jameson, Karen Wait, Maribel Lota, Evan Warren, Diane Proto, Mark Zaretsky and Kathy Grant

The meeting was called to order at 4:01pm by Mr. Picard.

Motion to approve meeting minutes from July 19, 2017 by Mr. Leonardi, second Mr. Sklarz  
Approved unanimously.

**1. Executive Directors Report**

Mr. Larson asked that Mr. Hoey present the Nominating Committee Report to the Board. All current officers agreed to serve for an additional term.

John M. Picard – Chairman  
Gerry Weiner – Vice Chairman  
Kevin Arnold – Treasurer  
Peter Leonardi – Secretary

Motion to approve the slate by Mr. Hoey, second by Mr. Sklarz. Nominations were closed and the slate approved unanimously.

Mr. Larson welcomed and thanked the Officers of the Board.

There is news that the Dash 8 service will be replaced by Jet service soon and Mr. Larson deferred to Ms. Jackson to share the details with her report.

Mr. Larson shared changes that will accompany the new Jet service such as increased costs for RWY maintenance as jets use more of the runway for take-off..

Mr. Larson announced that Mr. Scarapati has resigned from the Board after many years of service. He was part of the COG and the Board needs to replace him. Ms. Neal-Sanjuro volunteered to head the search. If a Board member wants to assert an acquaintance or has someone in mind please inform Ms. Neal-Sanjuro and she will bring recommendations to the Mayor for consideration.

There has been discussion regarding having a restaurant or food truck on-site during flight hours. There has been interest by a few parties.

The City of New Haven swept \$25K from the budgeted amount due to the State budget crisis.

Hertz rental cars is looking to downsize as part of a corporate redesign. We will work with them to remain or return.

We are in limbo with Uber and Lyft regarding a licensing and fee requirement to be able to pick up fares at the airport. Mr. Larson will continue to pursue this item.

The jet-bridge must be restored or replaced at the cost of \$100-300K to accommodate AA's desire for all of their stations to have the same look and amenities. In talks with AvPORTS to loan the funds considering the status of the state and city budgets.

Trees/Obstructions: the CAA and Mr. Manke are drafting a demand letter in an effort to remove the trees on both the north and south ends. This is the final step prior to getting our displacements moved.

Marketing: Mascots from local colleges or on board to come to HVN and film them going through screening and boarding for digital marketing purposes.

## **2. Airport Managers Report**

Ms. Jackson noted she distributed the HVN *Plan of Operations*, the 'blueprint for AP development and with that in mind the decision to move the relocation and rebuilding of TXY A, F and G ahead of the Reconstruction of RWY 14-32 in the planning grant has been made. Land acquisition is necessary to move forward the TWY construction.

With the new equipment (Jet Service) it is imperative that the threshold and displacement are addressed. Phase 3 is paving the RSA.

Motion to adopt the plan of operations by Mr. Leonardi, second Mr. Hoey. Approved unanimously.

### **3. Chairman's Report**

Mr. Picard shared a letter (distributed) received for a pleased neighbor in the Noise Abatement Program.

Mr. Picard requested the Finance and Audit report from MR. Arnold.

### **4. Finance and Audit**

Mr. Arnold discussed the year end draft audit. on the positive is payroll and benefits have been under budget. Legal bills are \$236K with \$187 of that due to the recently settled lawsuit. The annual audit is schedule to be performed next month.

As to the first month of the new year the numbers are favorable with the exception of Legal which is already over budget at this time.

*Floor back to Mr. Picard*

#### **Action Item:**

**Resolution # 456: Approval to Move Bank Accounts and Designate Signatories.**

The resolution was read into the record in its entirety by Mr. Picard.

Motion to approve Resolution #456 by Mr. Hoey, second Mr. Leonardi. Approved unanimously.

#### **Other Business:**

Ms. Jackson shared that Jet Service will commence November 29<sup>th</sup>. The flight frequency remains the same (3x daily) but there is a 35% seating capacity increase that AA would like to see filled. We need to upgrade and reopen the 2 floor of the terminal when the jet-bridge is in use.

**Mr. Larson introduced Ms. Proto, Station manager to AA.**

**HTS aeronautical study is ongoing.**

**Mr. Jameson is pursuing neighbors with regard to obstruction removal etc. and met with some success.**

**Public Comment: None**

**Meeting adjourned at 4:37pm**

**Respectfully submitted,  
Kathleen Grant  
AvPORTS**