



**Airport Authority Board of Directors
Minutes of November 20, 2019**

Directors Present: John Picard, Gerald Weiner, Anthony Verderame, Peter Wilson, Matthew Hoey III, Peter Leonardi, David White, Vin Petrini, Mark Sklarz, Jim Yeske, Daniel Adams

Via Telecom: Serena Neal-Sanjuro, Rich Jacob

Directors Absent: Karen O'Connell, Kevin Arnold

Others in Attendance: Jeremy Nielson, Felipe Suriel, Bryan Hoffman, Evan Warren, Karen Wait, Eliot Jameson, Mark Zaretsky, Tim Collins, Frank Podqewaite, Tyrone Holman, Alicia Seremet, Rita Aceto, Samantha Parlato, Dariana Cuadrado-Varela

The meeting was called to order at 1605L by Chairman, Mr. John Picard.

There was a Motion to approve meeting minutes from October 16th with an adjustment to attendance. Motion unanimously approved.

1. Executive Director's Report

Mr. Matthew Hoey III noted the following:

- The Solomine tree obstruction came down thanks to Hugh Manke's efforts with less financial implications. Hird Electric also removed obstruction poles that on Dodge Avenue. These steps allow for the removal of the displaced threshold on RWY 20.
- The original dates for the Master Plan Study community sessions had conflicts with parents' teacher nights for New Haven. The dates were moved to December 11th (New Haven, Nathan Hale School) and the 12th for East Haven (Senior Center). The details were posted on the airport website.
- A meeting was held on October 27th at Bradley Airport with the CAA and the FAA to discuss the ACIP (Airport Capital Improvement Project) related projects. The plan extends out to the year 2025. The runway extension is not part of the AIP, but will be considered once the Master Plan Study is complete.
- Recent TSA security enhancements include the requirement of armed law enforcement officers on site during air carrier flights.

- Mr. Hoey thanked the board for the experience and thanked the staff for support during his tenure as Interim Executive Director.

Mr. Sean Scanlon reported that he spoke to all the delegation members about the reschedule of the Master Plan Study community meetings. Mr. Scanlon also stated that this was his third day on the job and was excited to work with the Board and AvPORTS staff.

2. Chairman's Report

Mr. Picard had the board members introduce themselves to Mr. Scanlon on his first board meeting.

3. Audit and Finance

Mr. Hoey III reviewed the financials and stated there was a net income of \$59,000 for the month. There was double accounting for payment on the audit, for which an entry will be in the future financials to correct. Year-to-date net income is \$177,000.

4. Report and Action Items

Resolution 494: Approval to Update Designate Signatories read aloud. Motion was unanimously approved.

Airport Manager's Report

Mr. Nielson reported the TSA deadline of November 14th to meet Category III security requirements was completed on schedule. TSA was a pleasure to work with and beneficial to the airport as a partner. He also thanked the City of New Haven Police for helping to fulfill the law enforcement requirements. The Airport will continue to work to fine-tune and accommodate the growth as necessary. Enplanements continued to rise YTD primarily due to the improved jet service that American has been offering at Tweed. We have better equipment with more seats and must work to maintain the level of service we currently have by continuing to increase ridership.

5. Other Business:

Mr. Jameson reviewed current airport stats, including trends in enplanements and load factors, emphasizing the need to keep close watch on both statistics to ensure long-term success. He also noted the increased reliability of the Embraer 175 aircraft, resulting in better runway performance and fewer diversions / cancellations.

Ms. Cambron from ASM Global presented their efforts in air service development by exhibiting a website dedicated to promoting Tweed initiatives. The site will educate passengers on the benefit of flying out of Tweed, while emphasizing time and cost savings over other airports in the region. The new site will ensure that anytime a search for flights are made within the natural catchment area, Tweed will be at the top of the list in the search.

Mr. White indicated that his recent experience flying with American out of Tweed is much improved with the new larger aircraft.

Mr. Petrini highlighted Tweed's impressive increases in enplanements over the last year, and emphasized the need to concentrate on further building upon this success.

Mr. Picard stated it is evident that there is a market at Tweed that has yet reach its potential. The marketing campaign will hopefully help spur growth. The Administration will monitor these efforts to ensure it is effective and/or if any adjustments need to be made.

6. Public Comment:

No public comments.

Meeting adjourned at 1700 by Mr. Picard.

Respectfully submitted,

Felipe Suriel
Assistant Airport Manager