



**Airport Authority Board of Directors
Minutes of June 17, 2020**

Via Teleconference: John Picard, Kevin Arnold, Gerald Weiner, Anthony Verderame, Peter Leonardi, David White, Vin Petrini, Sean Scanlon, Jim Yeske, Rich Jacob, Matthew Hoey III, Peter Wilson, Daniel Adams, Mark Sklarz, Serena Neal-Sanjuro

Directors Absent: Karen O'Connell

Others in Attendance: Jeremy Nielson, Felipe Suriel, Johnson Chang-Fong, Eliot Jameson, Alicia Seremet, David Reger

The meeting was called to order at 1601L by Chairman John Picard.

There was a Motion to approve meeting minutes from May 20th with amendment to adding Serena Neal-Sanjuro. Motion approved.

1. Executive Director's Report

- Mr. Scanlon informed the Board that load factors appeared to be improving slightly and we look forward continue positive momentum as press onward regardless of the current situation. The flight schedules have come out and we see a good momentum at this moment, but as always, airlines may make adjustments as the pandemic continues to unfold.
- Mr. Scanlon reported the airport has implemented several safety measures throughout the terminal to maintain passenger and employee safety, as well as protocols within the office environment to encourage a healthy working environment. We have received positive feedback in taking these steps and will continue to find ways to improve our approach to facility health and safety.
- Tweed's Air Service Development Team / AvPORTS continues to share a positive outlook for Tweed, and views our position as a small regional airport as having greater benefits that larger hub airports due to our ability to provide a safe and more convenient option for the traveling public.
- Mr. Scanlon reported that he will continue to work with American Airlines and the ASD Team to develop a marketing strategy to keep improve our load factors.

2. Chairman's Report No comments at the time.



3. Audit and Finance

- Mr. Arnold reported that we ended the month of April just under \$39,000. Compared to last April, revenues are down approximately 32%. Some rents have been *deferred* (based on need) until the end of the calendar year. Vehicle parking revenues have suffered greatly, as have rental car revenues. CARES Act Funding will help our final position at the end of the fiscal year.

4. Report and Action Items

Resolution 503: Approval of Grant Application to the Federal Aviation Administration for the Acquisition of a Rotary Snow Plow. Motion was called and unanimously approved.

Resolution 504: Approval of Grant Application to the Federal Aviation Administration for the Sound Insulation Program - Phase 6. Motion was called and unanimously approved.

Resolution 505: Approval of Grant Application to the Federal Aviation Administration for Airfield Painting. Motion was called and unanimously approved.

Resolution 506: Approval of Grant Application to the Federal Aviation Administration for the Realign Taxiways A, F, & G Project Phase One Design Project. Motion was called and unanimously approved.

Resolution 507: Approval of Grant Application to the Federal Aviation Administration for the Release of a Portion of Airport Land from the Federal Obligations for Aeronautical Use. Motion was called and unanimously approved.

Airport Manager's Report

Mr. Nielson referred the Board to the submitted Manager's Report and welcomed any questions.

5. Other Business:

None.

6. Public Comment:

No public comments.

Meeting adjourned at 1612 by Mr. Picard.



Respectfully submitted -

Felipe Suriel, Assistant Airport Manager