



Airport Authority Board of Directors

Minutes of June 16, 2021

Via Teleconference: John Picard, Kevin Arnold, Peter Leonardi, David White, Serena Neal-Sanjuro, Joe Ginnetti, Rich Jacob, Mark Sklarz, Gerald Weiner, Matt Hoey, Anthony Verderame, Karen O'Connell, Vin Petrini, Dan Adams

Directors Absent: Robert Ellis

Others in Attendance: Sean Scanlon, Jorge Roberts, Jaime Daly, Rasmus Agerskov, Jeremy Nielson, Felipe Suriel, Mark Zaretsky, Evan Warren, Peter Kirsch, Brett Simon, Suyash Raiborde, Eliot Jameson, Andrew King, David Reger, Hugh Manke, Alicia Seremet, Bryan Hoffman, Paul Looney, Dean Wojtak, Johnson Chang-Fong

Vice Chairman Gerald Weiner called the meeting to order at 4:02 PM.

1. Meeting Minutes

A motion to approve the meeting minutes from May 19th. Peter Leonardi made the motion which was seconded by Matt Hoey. The Vice Chairman declared the motion adopted unanimously.

2. Executive Director's Report

- Sean Scanlon informed the board the airport continues to be busy including new people that will be coming onboard to help with our operation.
- We are doing all that we can regarding the EA process which we hope to finalize with your support now that we have finalized the contractor selection.
- We continue to feel excited about Avelo. They will be here in the next few weeks as they set up for their operation. I get a lot of calls and texts from people about the destinations Avelo will fly to and at this moment we do not have any confirmed.
- Our load factors have been increasing and are around 60% . These numbers are the best we've had since the beginning of the Covid-19 pandemic. This may be a sign that the worst days are getting behind us.



3. Chairman's Report

None.

4. Audit and Finance

Kevin Arnold reported that we do not have the May financial report as it was not yet finished prior to the meeting.

Sean Scanlon reviewed the draft budget for fiscal year 2022.

- This is a unique and challenging budget. There is a lot of uncertainty about the industry right now. We are making our best guesses about where things are going to go.
- We are also in transition about to welcome a new air carrier to the airport. It is a conservative budget that was accurately put together as more expenses increase. There are considerable changes to be made specially as we accommodate more activity than we had in quite some time.
- As you are aware as of May 6, we are entering into a new agreement with Avports as the investor. There is still more of the legal and processing with the city. The way the authority budget will look once the agreement is finalized will look different. It is unclear how many months this budget will be in effect pending the full execution of the Avports agreement approval.

Kevin Arnold stated that these new costs will increase as the new service does.

Matt Hoey commended Jeremy and the financial team on the budget and felt it was well put together based on the assumptions at the time.

Peter Leonardi asked whether the authority has received the state subsidy from the CAA. Sean Scanlon confirmed that he has been in discussions with the CAA about the subsidy but have not yet received it. Kevin Arnold confirmed that the state subsidy was not included as part of the draft FY 2022 budget in discussion.

A motion to approve the draft budget for FY 2022. Matt Hoey made the motion which was seconded by Peter Leonardi. The Vice Chairman declared the motion adopted unanimously.

5. Report and Action Items

Vice Chairman Gerald Weiner read the following resolutions.



Resolution # 527: Approval of Change Order No. 2 for Construction Contract for Residential Sound Insulation Program – Phase 5. Motion to approve by Peter Leonardi seconded by Serena Neal-Sanjuro. The Vice Chairman declared the motion adopted unanimously.

Sean Scanlon informed the board that a previous resolution or Change Order No. 1 was for a saving to the program since some homeowners dropped off. However, this Change Order No. 2 is for an increase in contract amounts since materials have skyrocketed during the pandemic. There are some local costs associated with the change, although the majority will be covered by the FAA.

Resolution #528: Authorization of Revised Rates and Charges.

Sean Scanlon informed that Exhibit A is to be corrected to reflect the effective date of July 1, 2021, rather than 2022 as listed. He also explained that the revised rates and charges are to keep the airport competitive. These new rates lower our fuel flowage fees as we are planning to pump more gallons. It also set us up for the qualified carrier status if you do more than 300,000 enplanements per year as an air carrier. If the status is maintained by the air carrier, you are not subject to some of the other fees associated with sections of the rates and charges.

Motion to approve by Chairman John Picard seconded by Peter Leonardi. The Vice Chairman declared the motion adopted unanimously.

Resolution #529: Authorization of Three Party Agreement.

Vice Chairman Gerald Weiner called for a motion to enter Executive Session pursuant to CGS Sec. 1-200(6)(E) and 1-210(b)(10) – Attorney-client privileged communications regarding Three Party Agreement. Attendees were invited to the Executive Session were attorneys Suyash Raiborde, Brett Simon, Hugh Manke, Peter Kirsch representing the authority. Matt Hoey made a motion seconded by Chairman John Picard go into Executive Session at approximately 4:22 PM. The motion to go into Executive Session was unanimously adopted.

Board members returned from Executive Session at approximately 5:06 PM. No votes were taken during Executive Session.

After returning from Executive Session, Matt Hoey made a motion to approve Resolution #529 and Serena Neal-Sanjuro seconded. The board members approved the resolution with the one member, Peter Leonardi voting No. The Vice Chairman declared the motion adopted.

Airport Manager's Report:



Jeremy Nielson reported on the following items:

- We are in the midst of our FAA inspection. Stephen Barker from the FAA has been on site inspecting everything from pavement, markings, fueling, lighting, ARFF, etc. Special thanks to Alicia Seremet and her team for all hard work they are putting in.
- We have been working very closely with the Avelo and their operations team. We are not leaving any rock unturned sorting out a plan that will work for them. We are working on items such as snow removal, customer experience that will set us up well for their start in September.
- Every year we get a certain amount of funds from the City of New Haven for capital items including the local share of projects. This is currently about \$850,000 per year. A list of pending and future capital purchases were discussed. These items include tractor, tree removal, radios, pick-up trucks, etc.

6. Other Business

None.

7. Public Comment:

None.

8. Adjournment:

Vice Chairman Gerald Weiner entertained a motion to adjourn the meeting. Chairman Picard made the motion which was seconded by Peter Leonardi. The Vice Chairman declared the motion adopted unanimously and the meeting was adjourned at 5:16 PM.

Respectfully submitted-

Felipe Suriel- Assistant Airport Manager