



## **Airport Authority Board of Directors**

### **Minutes of September 15, 2021**

**Via Teleconference:** John Picard, Kevin Arnold, Peter Leonardi, David White, Serena Neal-Sanjuro, Rich Jacob, Mark Sklarz, Gerald Weiner, Matt Hoey, Robert Ellis, Anthony Verderame, Vin Petrini, Dan Adams

**Directors Absent:** Karen O'Connell, Joe Ginnetti

**Others in Attendance:** Sean Scanlon, Jorge Roberts, Jaime Daly, Jeremy Nielson, Felipe Suriel, Evan Warren, Peter Kirsch, Jim Haddadin, Brett Simon, Suyash Raiborde, Eliot Jameson, Andrew King, David Reger, Hugh Manke, Sean Robinson, Karen Wait, Adam Guiliano, Lorena Venegas, Gabriela Campos Matteson, Sarah Beaver, Johnson Chang-Fong, Samantha Parlatto, Brian D., Michael Mandell, Rasmus Agerskov, Scott Luzzi, Andrew Vasey

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Temporary Chairman Matt Hoey called the meeting to order at 4:04 PM.

#### **1. Meeting Minutes**

A motion to approve the meeting minutes from August 18<sup>th</sup>. Dan Adams made the motion which was seconded by Vin Petrini. The Temporary Chairman declared the motion adopted unanimously.

A motion to approve the meeting minutes from the Special Meeting on August 29<sup>th</sup>. Dan Adams made the motion which was seconded by John Picard. The Temporary Chairman declared the motion adopted unanimously.

#### **2. Executive Director's Report**

- Sean Scanlon reported a 73% load factor month to date. We do not have any flight scheduled past the 30<sup>th</sup> of September. My conversations with them led me to believe that they may return at some time at a future date. They are having issues globally.
- We had a press conference with Mr. Levy from Avelo to announce the destinations Avelo will fly to. These include non-stop flights to Orlando, Fort Lauderdale, Fort Myers, Tampa Bay and just recently included West Palm Beach which will start in December.

- A job fair on September 10<sup>th</sup> and we had a large turnout of about 400 people. The job fair started at 10AM and people were already waiting on line. Organizations like unions, New Haven Works, construction trades and others. Many of the people looking for a job said that this would be a great deal to help their families.
- Approval from the City Planning Commission was granted for the short-term work that is needed for Avelo to start on November 3<sup>rd</sup>. The finance committee approved the 43-year lease and it will go for vote with the Board of Alders next week.
- McFarland Johnson has been awarded a contract for the Environmental Assessment Project. We are looking forward to starting this project.

### **3. Chairman's Report**

None.

### **4. Audit and Finance**

Kevin Arnold informed that the financials for month of July were accurate even though they seem concerning. They are inline with prior months. When we set up the budget for this fiscal year we did not have the details for Avelo flights. Now that we have things lining up the numbers will ramp up and may be adjusted to reflect what is going on.

### **5. Airport Manager's Report:**

Jeremy Nielson reported on the following items:

- We met with Avelo including the COO including flight operations, terminal operations, emergency response. They feel like the community is behind this effort and felt a positive outlook. We do still have a lot of work ahead. We will do some simulations to ensure that when the flights start we are ready.
- The Master Plan has been approved by the FAA. The Environmental Assessment Study has begun as well.
- There are a lot of positions available that were presented during the job fair.

### **6. Report and Action Items**

A motion was made to go into Executive Session for Resolution #530 pursuant to Conn. Gen. Statutes Sec. 200(6)(D), Sec. 200(6)(E) and Conn. Gen Statutes Sec. 210(b)(1) and (b)(5) and (b)(10) involving discussion of trade secret and attorney client privileged information and confidential financial documents. Invitees: Sean Scanlon, Attorneys, Hugh Manke, Peter Kirsch, Suyash Raiborde, Jorge Roberts, and financial consultant



Brett Simon. Motion made by Dan Adams seconded by Robert Ellis at approximately 4:20PM. The Temporary Chairman declared the motion adopted unanimously.

Board members returned from the Executive Session at approximately 5:07 PM. No votes were taken during the Executive Session. Peter Leonardi made a motion seconded by Serena Neal-Sanjuro to come out of Executive Session and the motion was unanimously adopted.

Resolution #530 – Amendment No. 1 to Amendment No. 5 of the Management Agreement for the Operations of the Airport between Tweed New Haven Airport Authority and Avports, LLC. Motion to approve by Mr. Dan Adams seconded by Mr. Peter Leonardi. Resolution approved. There was an abstention from Anthony Verderame.

Resolution #531 – Approval of Change Order No. 1 for the Construction Contract with Safety Marking, Inc., for the Airfield Painting. Motion to approve by Mr. John Picard seconded by Ms. Serena Neal-Sanjuro. Unanimously approved.

Resolution #532 – Approval of Change Order No. 1 for the Construction Contract with KOBO Utility Construction Corp., for the Threshold Relocation & Install PAPI on Runway 20. Motion to approve by Mr. John Picard seconded by Mr. Dan Adams. Unanimously approved.

Resolution #533 – Approval of Customer Facility Charge. Mr. Dan Adams seconded by Mr. Peter Leonardi. Unanimously approved.

Resolution #534 – Approval to Extend License Agreements with Three On-Site Car Rental Concessions At Tweed New Haven Airport: Avis Budget Group, Inc.: and ELRAC, LLC d/b/a Enterprise Rent-A-Car and National Car Rental. Mr. Dan Adams seconded by Mr. Peter Leonardi. Unanimously approved.

Resolution #535 – Approval of Transportation Network Companies Charges. Motion to approve by Mr. John Picard seconded by Mr. Peter Leonardi. Unanimously approved.

Resolution #536 – Approval of Taxi and Livery Companies Charges. Motion to approve by Mr. John Picard seconded by Mr. Peter Leonardi. Unanimously approved.

Resolution #537 – Approval of Revised Parking Rates. Motion to approve by Mr. John Picard seconded by Mr. Peter Leonardi. Unanimously approved.

Sean Scanlon stated that the parking rates are competitive with the airports in the area. Peter Leonardi stated that depending on flight times passengers may be charged more on the weekly rate on the return. He felt this needs to be looked at to ensure there is fair treatment.

**7. Other Business**

None.

**8. Public Comment:**

Ms. Lorena Venegas stated that she was disappointed there was not enough women on the board. We need a corporate community plan that should be better than Westchester County Airport currently has. The Freedom of Information request should be transparent for the citizens. Ms. Lorena felt the board should percent women.

Ms. Gabriela Campos Matteson asked about FAA approval regarding the current project and that there were concerns of safety. Ms. Gabriela Campos Matteson felt that the airport has not been transparent. The amount of the project has been doubled compared to what was originally discussed. These matters need to be addressed.

**9. Adjournment:**

Temporary Chairman Matt Hoey entertained a motion to adjourn. Peter Leonardi made the motion seconded by John Picard. The Temporary Chairman declared the motion adopted and the meeting was adjourned at approximately 5:39 PM.

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Respectfully submitted-

**Felipe Suriel- Assistant Airport Manager**