



Airport Authority Board of Directors

Minutes of February 16, 2022

Via Teleconference: John Picard, Kevin Arnold, Peter Leonardi, Serena Neal-Sanjuro, Rich Jacob, Mark Sklarz, Gerald Weiner, Robert Ellis, Dan Adams

Directors Absent: Karen O'Connell, Anthony Verderame, Vin Petrini, David White, Matt Hoey, Joe Ginnetti

Others in Attendance: Sean Scanlon, Felipe Suriel, Jeremy Nielson, Scott Luzzi, Hugh Manke, Brett Simon, Peter Kirsch, David Reger, Mark Zaretsky, Johnson Chang-Fong, Eliot Jameson, Lorena Venegas, Rasmus Agerskov

Vice Chairman called the meeting to order at 4:03 PM.

1. Meeting Minutes

A motion to approve the meeting minutes from January 19th. Mark Sklarz made the motion which was seconded by Dan Adams. The Chairman declared the motion adopted unanimously.

2. Executive Director's Report

Sean Scanlon discussed the following:

- We had some exciting news today. Avelo announced they will be serving four more destinations beginning in early May which are Nashville, Savannah, Myrtle Beach, and Charleston. This brings the total number of destinations to 10 out of Tweed with the plan for more destinations in another month.
- We hit our 100-day mark since Avelo started service at Tweed which had 70,000 people travel through the airport.
- In addition to the 109 jobs that we already added by Avelo, they have stated that they will hire an additional 100 more to help with the new four destinations.



- The EA continues to make progress. We had our first meeting of the project Advisory committee. Tomorrow at 2PM we will have the Environmental Stewardship Committee Meeting which includes 3 representatives from each East Haven and New Haven. It will be a brief introductory planning meeting.
- In the lease with the city, we volunteered to study the feasibility of a carbon offset program at the airport. We tried to address it on our own with activists, but each had different ideas on what that would be. Because of that, we reached out to Rich Jacob, and he connected us to Rob Klee from Yale University. Rob has been very helpful and connected us to the Yale School of Environment who provided three students that will be working hard to make sure we get it right.

3. Chairman's Report

Chairman Picard stated that the increased flights and the addition of jobs to the community are great news. He also expressed reducing our carbon footprint is very important to us.

4. Audit and Finance

Kevin Arnold has reported on the following items:

- We had another positive month with a revenue of \$465,000.
- The state of Connecticut (Connecticut Airport Authority) annual funding commitment has been reduced this year. We have spent the funds received and covered the shortfall from the federal CRSSA grant. Airport revenues such as fuel flowage fee is great, but the larger number of the revenues has been from the vehicle parking fees.
- On the expense side, we have budgeted for hiring more personnel just as Avelo will hire more people due to their increase flights.

5. Airport Manager's Report:

Jeremy Nielson reported on the following items:

- We had a few significant snow events in January of about 9-10" each. It did cause some interruptions to Avelo's regularly schedule flights. However, the team did their best to get them up and operating. We work very closely together with their team to ensure they have a smooth operation before and after storms.



- As we anticipate these additional flights, we run into some logistical issues landside but are optimistic that we can meet those challenges and utilize our space the best way possible.
- We have a few projects that will be starting soon such as the Removal of the Displaced Threshold on Runway 20 as well as the Taxiway A, F and G Realignment Project.
- In our operating budget there is about \$600,000 in expense that is not yet reflected in financials. These are associated with the rent of the temporary trailers such as the Avelo offices, Gate 3 ticketing area and the check-in.

Peter Leonardi expressed concerns about the parking availability during the upcoming President's Day holiday. Sean Scanlon stated that Avports has been working on solutions to present to Sean, which he will share with the Board.

6. Report and Action Items

Resolution #550 – Acceptance of Funds from Federal Aviation Administration Through the American Rescue Plan Act. Motion to approve by Peter Leonardi seconded by Dan Adams. Unanimously approved.

Resolution #551 – Acceptance of Funds from Federal Aviation Administration Through the Concessions Rent Relief Airport Rescue Grant Agreement. Motion to approve by Peter Leonardi seconded by Dan Adams. Unanimously approved.

Resolution #552 – Authorization of Executive Director to Retain A Compliance Auditor. Motion to approve by Peter Leonardi seconded by Dan Adams. Unanimously approved.

7. Public Comments:

Lorena Venegas reported that on January 26th the South Central Regional Council of Governments had an Executive meeting in which they mentioned the airport and freight. Lorena felt that there are conversations about freight with the airport and stated that it needs to be discussed publicly with the town of East Haven. Lorena wanted to ensure that Tweed provides access to Connecticut organizations about bird migration data as part of any Environmental Assessment.

8. Other Business



None.

9. Adjournment:

Chairman John Picard entertained a motion to adjourn. Peter Leonardi made the motion seconded by Dan Adams. The Chairman declared the motion adopted and the meeting was adjourned at approximately 4:29 PM.

Respectfully submitted-

Felipe Suriel- Assistant Airport Manager

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