



Airport Authority Board of Directors

Minutes of March 16, 2022

Via Teleconference: John Picard, Kevin Arnold, Peter Leonardi, Serena Neal-Sanjuro, Mark Sklarz, Gerald Weiner, Dan Adams, David White, Matt Hoey, Joe Ginnetti, Vin Petrini,

Directors Absent: Karen O'Connell, Anthony Verderame, Rich Jacob, Robert Ellis

Others in Attendance: Sean Scanlon, Jorge Roberts, Felipe Suriel, Jeremy Nielson, Scott Luzzi, Hugh Manke, Brett Simon, Peter Kirsch, David Reger, Mark Zaretsky, Eliot Jameson, Lorena Venegas, Rasmus Agerskov, Bryan Hoffman, Sean Robinson

Vice Chairman called the meeting to order at 4:01 PM.

1. Meeting Minutes

A motion to approve the meeting minutes from February 16th. Peter Leonardi made the motion which was seconded by Matt Hoey. The Chairman declared the motion adopted unanimously.

2. Executive Director's Report

Sean Scanlon discussed the following:

- The news continues to get better and better. We had a press conference last Tuesday to announce the new routes from Avelo. The new routes are Raleigh-Durham, Chicago- Midway, and Baltimore-Washington Airport. The business community had asked for these destinations back when I was first a state representative.
- We hit our 100,000-passenger mark last week in just 4 months, which is an incredible milestone. As a reminder, we had 42,000 total enplanements in the 2019 year.
- We continue to get ready for a ramp up. In May and June, we will see another bump in flights. In May, we will see eight flights a day, and twelve flights a day in



June which will certainly bring more people to the airport. We will soon have direct service to thirteen different business and leisure destinations

- We will be having a special meeting at some point in the next few weeks to update the board on the lease agreement with Avports facility lease. We are doing well on that work and are nearing the end of the negotiations.

3. Chairman's Report

Chairman Picard thanked the board for the all the time they have put in and now to see the progress. He also thanked the Executive Director for his work.

4. Audit and Finance

Kevin Arnold reported that the staff did not have the financials ready for the month. The financials for February and March should be ready for the next board meeting.

5. Airport Manager's Report:

Jeremy Nielson reported on the following items:

- We continue to build up our staff. We have about 28 employees and as we ramp up to the 12 flights, we will be closer to 40. This amount includes landside parking and customer service, all growing in stride with Avelo. We are spending a lot of time training and developing people.
- We have two capital projects coming up. First is the Taxiway AFG Realignment project at the north end of the runway. We will have the pre-construction meeting in the next few days. The project will increase the efficiency of the traffic as well as improve the access to the Robinson Aviation ramp. We also have the Relocation of the Displaced Threshold on Runway 20. We have confirmed with the FAA that the flight check for our new approach is scheduled for September. This also includes the installation of a PAPI (Precision Approach Path Indicator) and removal of the markings to regain a few hundred feet for the arrival on Runway 20. Once done, we will be at full runway length at both ends.

John Picard asked Sean Scanlon on the parking situation and the rates. Sean Scanlon stated that he and Jeremy are working on a plan going forward. We are not in the position to discuss it at this time. We want to make sure that the rates are adjusted so that we are maximizing the revenues. We need a more holistic approach to figuring out this issue before we can adjust the rates and want to get the right solution. Dan Adams asked



whether Avelo will have aircraft with business class seating. Sean Scanlon stated that Avelo has not entertained or planned to do so. They will continue to use the 737-700 and will eventually use the 737-800 but neither is equipped with business class seating.

6. Report and Action Items

Resolution #553 – Approval of Conveyance of Land to the Commissioner of Transportation. Motion to approve by Peter Leonardi seconded by Dan Adams. Resolution was unanimously approved.

Resolution #554 – Approval of Change Order No. 5 for Construction For Residential Sound Insulation Program – Phase 5. Motion to approve by Peter Leonardi seconded by Dan Adams. Resolution was unanimously approved.

Sean Scanlon informed that we had to rebid the last phase of the Residential Sound Insulation Program. We went through the bid process and ended up with a contractor that unfortunately left the project. We therefore had to rebid and had a bidder that has done work for us in the past. They are the leading contractor in this kind of work, specifically when it comes to airport noise mitigation on residential neighborhoods. They are out of Rhode Island and will likely be doing the sixth and final phase. We are doing the Environmental Assessment right now and the noise study part is almost done. The hope is that there will be more houses added to this kind of program in later phases. Due to COVID and the contractor leaving the job, the project has been delayed.

7. Public Comments:

Lorena Venegas requested getting access to the drawings of the new terminal. She stated that Ray Baldwin is no longer working out of Town Hall and is not a contact person for the community. Lorena was surprised that only one bidder, NENA Construction, applied for the phase 6 sound insulation program. She also requested all these meetings be posted to the website to have the public be able to access. Lorena stated that SCROG continues to talk about Tweed and freight. She said residents are concerned about traffic and freight.

8. Other Business

None.

9. Adjournment:



Chairman John Picard entertained a motion to adjourn. Peter Leonardi made the motion seconded by Dan Adams. The Chairman declared the motion adopted and the meeting was adjourned at approximately 4:22 PM.

Respectfully submitted-

Felipe Suriel- Assistant Airport Manager

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