



Agenda

Board of Directors Meeting - #276

April 20, 2022
4:00 P.M.

1. Minutes of March 16, 2022 Attached
2. Executive Director's Report Mr. Sean Scanlon
3. Chairman's Report Mr. John Picard
4. Audit and Finance Committee Mr. Kevin Arnold
- Review of February & March 2022 Financials** To be distributed
5. Airport Manager's Report Mr. Jeremy Nielson
6. Reports and Action Items:
 - Resolution #555: Approval of Amendment No. 1 fo Task Order No. 5 for The Professional Services Agreement with The Jones Payne Group, Inc. For the Noise Compatibility Program** Attached
 - Resolution #556: Approval of Revised Parking Plan and New Rates** Attached
 - Executive Session:** Votes on the Revised Parking Plan and New Rates resolution to be preceded by Executive Session under Conn. Gen. Statutes Sec. 1-200(6), Sec. 1-210(b)(1), Sec. 1-210(b)(5) and Sec. 1-210(b)(7).
7. Other Business
8. Public Comment
9. Adjournment



Airport Authority Board of Directors

Minutes of March 16, 2022

Via Teleconference: John Picard, Kevin Arnold, Peter Leonardi, Serena Neal-Sanjuro, Mark Sklarz, Gerald Weiner, Dan Adams, David White, Matt Hoey, Joe Ginnetti, Vin Petrini,

Directors Absent: Karen O'Connell, Anthony Verderame, Rich Jacob, Robert Ellis

Others in Attendance: Sean Scanlon, Jorge Roberts, Felipe Suriel, Jeremy Nielson, Scott Luzzi, Hugh Manke, Brett Simon, Peter Kirsch, David Reger, Mark Zaretsky, Eliot Jameson, Lorena Venegas, Rasmus Agerskov, Bryan Hoffman, Sean Robinson

Vice Chairman called the meeting to order at 4:01 PM.

1. Meeting Minutes

A motion to approve the meeting minutes from February 16th. Peter Leonardi made the motion which was seconded by Matt Hoey. The Chairman declared the motion adopted unanimously.

2. Executive Director's Report

Sean Scanlon discussed the following:

- The news continues to get better and better. We had a press conference last Tuesday to announce the new routes from Avelo. The new routes are Raleigh-Durham, Chicago- Midway, and Baltimore-Washington Airport. The business community had asked for these destinations back when I was first a state representative.
- We hit our 100,000-passenger mark last week in just 4 months, which is an incredible milestone. As a reminder, we had 42,000 total enplanements in the 2019 year.
- We continue to get ready for a ramp up. In May and June, we will see another bump in flights. In May, we will see eight flights a day, and twelve flights a day in



June which will certainly bring more people to the airport. We will soon have direct service to thirteen different business and leisure destinations

- We will be having a special meeting at some point in the next few weeks to update the board on the lease agreement with Avports facility lease. We are doing well on that work and are nearing the end of the negotiations.

3. Chairman's Report

Chairman Picard thanked the board for the all the time they have put in and now to see the progress. He also thanked the Executive Director for his work.

4. Audit and Finance

Kevin Arnold reported that the staff did not have the financials ready for the month. The financials for February and March should be ready for the next board meeting.

5. Airport Manager's Report:

Jeremy Nielson reported on the following items:

- We continue to build up our staff. We have about 28 employees and as we ramp up to the 12 flights, we will be closer to 40. This amount includes landside parking and customer service, all growing in stride with Avelo. We are spending a lot of time training and developing people.
- We have two capital projects coming up. First is the Taxiway AFG Realignment project at the north end of the runway. We will have the pre-construction meeting in the next few days. The project will increase the efficiency of the traffic as well as improve the access to the Robinson Aviation ramp. We also have the Relocation of the Displaced Threshold on Runway 20. We have confirmed with the FAA that the flight check for our new approach is scheduled for September. This also includes the installation of a PAPI (Precision Approach Path Indicator) and removal of the markings to regain a few hundred feet for the arrival on Runway 20. Once done, we will be at full runway length at both ends.

John Picard asked Sean Scanlon on the parking situation and the rates. Sean Scanlon stated that he and Jeremy are working on a plan going forward. We are not in the position to discuss it at this time. We want to make sure that the rates are adjusted so that we are maximizing the revenues. We need a more holistic approach to figuring out this issue before we can adjust the rates and want to get the right solution. Dan Adams asked



whether Avelo will have aircraft with business class seating. Sean Scanlon stated that Avelo has not entertained or planned to do so. They will continue to use the 737-700 and will eventually use the 737-800 but neither is equipped with business class seating.

6. Report and Action Items

Resolution #553 – Approval of Conveyance of Land to the Commissioner of Transportation. Motion to approve by Peter Leonardi seconded by Dan Adams. Resolution was unanimously approved.

Resolution #554 – Approval of Change Order No. 5 for Construction For Residential Sound Insulation Program – Phase 5. Motion to approve by Peter Leonardi seconded by Dan Adams. Resolution was unanimously approved.

Sean Scanlon informed that we had to rebid the last phase of the Residential Sound Insulation Program. We went through the bid process and ended up with a contractor that unfortunately left the project. We therefore had to rebid and had a bidder that has done work for us in the past. They are the leading contractor in this kind of work, specifically when it comes to airport noise mitigation on residential neighborhoods. They are out of Rhode Island and will likely be doing the sixth and final phase. We are doing the Environmental Assessment right now and the noise study part is almost done. The hope is that there will be more houses added to this kind of program in later phases. Due to COVID and the contractor leaving the job, the project has been delayed.

7. Public Comments:

Lorena Venegas requested getting access to the drawings of the new terminal. She stated that Ray Baldwin is no longer working out of Town Hall and is not a contact person for the community. Lorena was surprised that only one bidder, NENA Construction, applied for the phase 6 sound insulation program. She also requested all these meetings be posted to the website to have the public be able to access. Lorena stated that SCROG continues to talk about Tweed and freight. She said residents are concerned about traffic and freight.

8. Other Business

None.

9. Adjournment:



Chairman John Picard entertained a motion to adjourn. Peter Leonardi made the motion seconded by Dan Adams. The Chairman declared the motion adopted and the meeting was adjourned at approximately 4:22 PM.

Respectfully submitted-

Felipe Suriel- Assistant Airport Manager

DRAFT



Resolution #555

Approval of Amendment No. 1 for Task Order No. 5 of the Professional Services Agreement with The Jones Payne Group, Inc. for the Noise Compatibility Program

April 20, 2022

WHEREAS the Tweed-New Haven Airport Authority has authorized under Resolution #434 a Multi-Year Professional Services Agreement (Agreement) with the Jones Payne Group, Inc. for the Residential Sound Insulation Program for Tweed-New Haven Regional Airport; and,

WHEREAS the Authority under Resolution #495, approved Task Order #5 with the Jones Payne Group, Inc. for the Residential Sound Insulation Program (RSIP) – Phase 6; and

WHEREAS the Authority under Resolution #504, approved the award of a contract to Holzner Construction for the construction of the RSIP Phase 6 in the amount of \$ 662,515, and:

WHEREAS Holzner Construction withdrew from the award due to sharp escalation of prices from his suppliers and sub-contractors, and therefore was unable to proceed at his bid price, and;

WHEREAS the project was required to be rebid and Jones Payne Group, Inc. Was retained to prepare the rebid construction documents and the engineer's cost opinion for a fee of \$42,801; and,

WHEREAS the authority wishes to amend the task Order No. 5 of the Agreement between the Authority and Jones Payne Group, Inc. to increase the fee to be paid to the Jones Payne Group, Inc. for professional services for the RSIP Phase 6 by \$42,801, from \$421,523 to a not to exceed total of \$464,324; and,

WHEREAS, the Federal Aviation Administration agreed to fund 100% of the original project cost of \$1,087,038, but has determined that the rebid fee is ineligible for funding under the AIP and PFC rules; and

WHEREAS, the rebid fee will be funded by the City of New Haven Bond funds allocated to the Authority.

NOW THEREFORE BE IT RESOLVED that the Tweed-New Haven Airport Authority approves the Amendment No. 1 of Task Order No. 5 of the Professional Services Agreement with the Jones Payne Group, Inc. in the amount of \$42,801, increasing the fee for professional services from \$421,523 to a not to exceed total of \$464,324. The Chairman, Vice Chairman, Secretary, or Treasurer is authorized to execute said amendment of Task Order No. 5 on behalf of the Authority.



Resolution #556

Approval of Revised Parking Plan and New Rates

April 20, 2022

WHEREAS, the Board at its September 15, 2021 meeting adopted Resolution #537, Approval of Revised Parking Rates.

WHEREAS, since the commencement of commercial service by Avelo last Fall the passenger volume has substantially increased and generated the need for additional parking;

WHEREAS, Avports has prepared a draft plan to meet the increasing demand for parking;

WHEREAS, the costs of providing the expanded parking options increases the costs of operating the airport;

WHEREAS, the Authority and Avports seek to recapture some of the investment in the new parking facilities with new parking rates that will go into effect in May when commercial service is significantly increased;

NOW, THEREFORE, BE IT RESOLVED that the Authority approves the plan as presented, amends the current Rates and Charges, and approves the parking rates effective May 15, 2022 set forth below:

Short Term Lot-- Daily Rate increase from \$18 to \$25.

Park & Walk Lot-- Daily Rate increase from \$18 to \$20.

Economy Lots-- Daily Rate remains unchanged at \$15.