



Airport Authority Board of Directors

Minutes of May 18, 2022

Via Teleconference: John Picard, Kevin Arnold, Peter Leonardi, Serena Neal-Sanjuro, Mark Sklarz, Gerald Weiner, Dan Adams, David White, Matt Hoey, Joe Ginnetti, Robert Ellis,

Directors Absent: Karen O'Connell, Anthony Verderame, Vin Petrini, Rich Jacob

Others in Attendance: Sean Scanlon, Jeremy Nielson, Felipe Suriel, Scott Luzzi, Toni Lorenti, Brett Simon, Suyash Raiborde, Mark Zaretsky, Eliot Jameson, Stephanie Mendoza, David Reger, Bryan Hoffman, Vivien Hunnicutt, Hugh Manke, Gabriela Campos Matteson, Patrick Rowland

Chairman called the meeting to order at 4:02 PM.

1. Meeting Minutes

A motion to approve the meeting minutes from April 20th. Joe Ginnetti made the motion which was seconded by Dan Adams. The Chairman declared the motion adopted unanimously.

2. Executive Director's Report

Sean Scanlon discussed the following:

- Avelo continues to have substantial success. On May 6th, they began service to four more destinations; Nashville (BNA), Charleston (CHS), Myrtle Beach (MYR), and Savannah (SAV). The next four coming up start next Thursday on the 26th, which are Baltimore-Washington (BWI), Raleigh (RDU) and Chicago (MDW). This is something the business community has been waiting for a long time. They have also hired 150 local people to date, with an additional 50 jobs from the other ancillary services. Avelo held a job fair in New Haven in which 300 people attended which is to fill 50 more jobs.
- As a result of the growth, we have had challenges about parking. We are actively continuing to work on solutions. At the moment, we have 8 flights in and out, but will soon have 12 flights in and out. We will start to see people having issues



parking here. We are in the final stages of negotiating an offsite parking solution and will update the board as soon as the details get finalized.

- We continue to see revenue growth each and every month. In the last two months of March and April, we are averaging revenues of about \$350,000 per month. G Cafés revenues have been doing well and contributed \$12,000 this month to the airport.
- The finance committee met here at the airport this week. They have decided on a recommendation from Avports to pay the outstanding invoices for payroll and management fees using federal funds. We have about \$1.9 million in federal funds available that have not been used. We currently owe \$1.8 million to Avports. This was discussed with the FAA which is allowed, and other airports have done as well.
- We continue to make progress on the Environmental Assessment that should be completed by the end of June. The information will then be sent to the FAA for review and approval.

3. Chairman's Report

No report from the Chairman.

4. Audit and Finance

Kevin Arnold reported the following:

- We are down on airport revenue side. The big differences are fuel flowage fees, car rentals, and taxi concessions which were budgeted to be higher. Parking has made up for a large portion of the revenues.
- On the expense side the accounting, legal, and audit have been higher. Much of this has to do with the negotiations for the lease agreement. Once the lease with Avports is signed, we should be clear in the black.

5. Airport Manager's Report:

Felipe Suriel reported on the following items:

- The Taxiway AFG Realignment project is ongoing and are coordinating with utilities company on the entrance to the east side of the airport.



- We have airfield painting bids going out soon. The project should be completed late next month.
- We held several Operations Readiness and Transfer Exercises (ORAT) to help us come up with procedures for irregular aircraft operations. The exercise runs through various situations that may arise and find ways to improve them.

6. Report and Action Items

Resolution #557 – Approval of Change Order No. 1 for the Construction Contract for The Realignment of Taxiways A, F, and G & Ditch Maintenance. Motion to approve by Peter Leonardi seconded by Dan Adams. Resolution was unanimously approved.

Resolution #558 – Approval of Authorized Person to Execute the Amended and Restated Lease and Operating Agreement Between The City of New Haven and the Tweed New Haven Airport Authority. Motion to approve by Matt Hoey seconded by Mark Sklarz. Resolution was unanimously approved.

7. Other Business

None.

8. Public Comments:

Gabriela Campos Matteson had concerns about the current parking at the airport. Ms. Matteson requested for cars not to park on the grass since birds are currently nesting. She had emailed the Audubon Society about the Grasshopper Sparrows but had not hear back yet. Ms. Matteson read a statement addressing the concerns of some of the community members.

9. Adjournment:

Chairman John Picard entertained a motion to adjourn. Peter Leonardi made the motion seconded by Dan Adams. The Chairman declared the motion adopted and the meeting was adjourned at approximately 4:25 PM.

Respectfully submitted-

Felipe Suriel- Assistant Airport Manager