



TWEED NEW HAVEN AIRPORT AUTHORITY
REGULAR MEETING
BOARD OF DIRECTORS
MINUTES OF NOVEMBER 16, 2022
VIA TELECONFERENCE

Members in attendance: David White, Matthew Hoey III, Linda Hennessey, Serena Neal-Sanjurjo, Ray Pompano, Rich Jacob, Mark Sklarz, and John Picard

Members absent: Kevin Coyle, Ken Dagliere, Joseph Bertolino, Carlos Eyzaguirre, Robert Ellis, Joe Ginnetti, Vincent Petrini,

Others in attendance: Sean Scanlon, Hugh Manke, Jeremy Nielson, Felipe Suriel, Brett Simon, Toni Lorenti, Kaydeen Maitland, Jeremiah White, Andrew King, Steven Wight, Joe Giordano, Vivien Hunnicutt, Sophia Muce, Bryan Hoffman, Sara Nadel, Lorena Venegas, Jean Perry Phillips, Arturo Garcia, Eliot Jameson, David Reger, Ralph Coppola, Georgia Lieber, Gabriela De La Tierra, Jorge Roberts, Mark Zaretsky, Sal DeCola, Matthew Lieber, Wanda Bubriski, Tim Sullivan, Joann Delenick, Kim Zolvik, Zoom User 1

Chairman John Picard opens the meeting at 4:05.

Mr. Picard entertained a motion to approve the Minutes for the September 21, 2022, meeting. The motion was made by Mr. Hoey and seconded by Ms. Hennessey. All that were present approved except for Mark Sklarz. Mr. Sklarz abstained because he was not at the September 21, 2022, meeting.

Mr. Picard entertained a motion to approve the Minutes for the October 19, 2022. The motion was made by Ms. Neal Sanjurjo and seconded by Ms. Hennessey and unanimously approved.

EXECUTIVE DIRECTOR'S REPORT— Mr. Sean Scanlon presented the following items:

Starting November 17th, 2022, the Executive Committee will be interviewing five candidates provided by the search firm, ADK, who initially provided 15 very well qualified candidates. The fifteen candidates were narrowed down to five by the Executive Committee.

The draft Environmental Assessment was submitted several weeks ago to the FAA by McFarland and is under their review. The Authority expects to get a response in the first few weeks of December. Then we will review their comments and announce a 45-day public comment period. The public comments will be submitted to the FAA as part of their final review. A decision by the FAA on the adequacy of the EA is expected in four to five months.



We recently celebrated the one-year anniversary of Avelo service at the airport. As part of the ceremony, which was attended by Mr. Andrew Levy, a veteran who was killed last year in training exercises was honored. The National Guard was present. The veteran's family appreciated the recognition.

Mr. Scanlon reports that the Authority received City approval to expand the number of passenger parking spaces at the West Terminal. Work was immediately begun on the new spaces in anticipation of the holidays, and it is expected to be completed next Tuesday. There was a miscommunication with the contractor who began work on new spaces that had been originally part of the application to the City but were separated at the last minute for later consideration. The Authority is currently working with the City to rectify the situation, and no further work will be done on those spaces. The additional spaces will be the subject of City consideration in December.

Mr. Sklarz asks for clarification on the candidates being interviewed and the intentions of the Chair concerning Board participation in the interview process.

Mr. Scanlon notes that there may be a 3rd round of interviewing and the Board members may be asked to participate. All the candidates are national and not local people. The list may be narrowed further for in-person interviews at the airport. Mr. Picard confirms that Board members will be invited to the final meeting with candidates.

Mr. Pompano asks about the status of responses to FOI requests made by the Town.

Mr. Scanlon responds that some responses have been sent. The Authority has provided information as it has become available. The Authority is currently working with Janus, an IT company, about responding to the large request for email communications.

Mr. Scanlon states that many of the requests will be addressed in the EA when it becomes public and that information will be released when permitted by the FAA. Currently, the Authority is not allowed to give out information until the FAA releases the EA. He added that the Town has been informed about this and when authorized by the FAA the Authority promised to get it to the Town of East Haven, its attorneys and those attending the Board meeting.

Mr. Pompano thanks Mr. Scanlon for his updates.

Mr. Hoey asks about the budget for preparing responses to the FOI requests.

Mr. Scanlon expresses reluctance to discuss any budget number right now because it has not been solidified and he and Attorney Manke are working on getting the number down. Mr. Scanlon assures that his emails and records will be preserved even though his tenure is soon to end. Mr. Picard supports Mr. Scanlon's decision to not share the unofficial number.



CHAIRMAN’S REPORT ---Mr. John Picard

Mr. Picard wishes Mr. Scanlon well and congratulates him for being elected State Controller.

AUDIT COMMITTEE REPORT & FINANCE COMMITTEE REPORT - Mr. Brett Simon and Ms. Serena Neal-Sanjurjo.

Ms. Neal-Sanjurjo notes that the Authority submits reports to the FAA on grants it receives. FAA has asked for additional information on PFC reports and supplemental information is being finalized. The Authority will submit the final reports this week. Once completed these reports will be available for Board review.

Mr. Simon reviews the financials. The Airfield numbers show a deficit of \$120,000. The New HVN LLC (Lessee) is responsible for covering the deficit under the Lease and Development Agreement, so the Airfield finances are break even as far as the Authority’s books are concerned. There are several receivables, including TSA lease payment. The Authority has \$1.4 million cash on hand and \$276,000 net equity.

AIRPORT MANAGER’S REPORT—Mr. Nielson’s report is divided into two parts--the air side (airfield operations) and land side (terminal operations)

Air Side Operations

Taxiway A, F&G realignment project is scheduled for completion in the next month. When completed, traffic flow on the airfield will be greatly improved.

The terminal ramp reconfiguration project is underway and will help with better movement of ground service equipment and enhance passenger safety.

The new ARFF Truck was delivered in early November. Staff received training on the truck last week. It will enable the airport to operate at an index C level.

Land Side Operations

Terminal enhancements have been made in the last month. Seating capacity at Gate 3 was recently increased.

Car rental concession agreements have been extended for two months, at least through November.

We are continuing to pursue agreements with TNC service providers to generate additional revenue and making improvements to meet increased parking demand. Starting on November 17th through December 1st the holiday shuttle bus service to the State Street garage will be available.



Mr. Nielson reports that the recently acquired Flight Information Display System is in place. Website integration will be up by November 18th.

We have implemented a terminal flood migration plan by installation of foundation flood barriers which are manufactured custom sized blocks. The work is expected to be completed by November 21st.

Lot C will soon have 174 spaces and we have completed a minor redesign of traffic lanes in the pickup area.

Mr. Nielson opens the floor for questions. There were no questions.

ACTION ITEMS, RESOLUTIONS

RESOLUTION #580: APPROVAL OF CHANGE ORDER NO. 4 FOR THE CONSTRUCTION CONTRACT FOR THE REALIGNMENT OF TAXIWAYS A, F, AND G & DRAINAGE DITCH MAINTENANCE

Mr. Picard entertains a motion to approve.

A motion is made by Ms. Neal-Sanjurjo and seconded by Mr. Hoey. The vote by those in attendance is unanimously in favor of the motion.

RESOLUTION #581: ADOPTION OF RULES AND REGULATIONS AND MINIMUM STANDARDS

Mr. Picard entertains a motion to approve. A motion is made by Richard Jacob and seconded by Mark Sklarz.

Hugh Manke notes that it is important that people know the Rules and Regulations for the those who come on the airport property and those using the airfield. The Avports employees have authority to enforce the Rules and Regulations and they have the authority to delegate enforcement to municipal fire and police departments as necessary. These Rules and Regulations are similar to ordinances adopted by municipalities. These Rule and Regulations have been posted in the Connecticut Law Journal as required. There were no comments made in response to the posting so the Authority can feel comfortable adopting the document as drafted.

Mr. Pompano had a question regarding the Connecticut Law Journal and if the rules are published outside the CT Law Journal.

Mr. Manke notes that they are not published anywhere else right now but will be made available as a public document. Those who are interested will be able to download it from the website.

Mr. Sklarz asks if there is an urgency to adopt the rules tonight or would it be feasible to allow Board members to review.

Mr. Picard clarifies that Mr. Pompano did not mean the Board did not have an opportunity to review. Mr. Pompano agrees.



The vote by those in attendance is unanimously in favor of the motion.

OTHER BUSINESS

None.

PUBLIC COMMENT

Zoom User 1, No Address. Audio was not working. Invited to get back in que to speak.

Lorena Venegas, No Address Ms. Venegas claims that the ongoing work on 34 new parking spots is related to an application submitted by Avports which has a hearing date of December 15, 2022. Ms. Venegas claims that it is a violation, and it was done on purpose. Ms. Venegas states that it can require a cease and desist. It was a DPE violation. Ms. Venegas suggests sticking to the New Haven shuttle. She claims that she has FOIs from August that have not been addressed including an article 8 request. Ms. Venegas states that she asked for a signed version of the lease and facilities agreement. Ms. Venegas also requests a copy of the data collected over the last 18 months. Ms. Venegas expresses that the June 21, 2022 offer is not adequate, and it is inadequate to roll in pilot money that is not secure for the future. She states that she wants corporate transparency and states that things have been rushed along. Ms. Venegas states that she has neighbors that have homes with cracked walls. Ms. Venegas further says that there is noise with the new model. Ms. Venegas states that \$8,700 vouchers are not going to be enough, and she claims that Mr. Nielson left out the details regarding the amount of water that is under the parking lot. Ms. Venegas claims that Mr. Scanlon left out an incident in which an individual's arm was stuck in a conveyor belt. Ms. Venegas claims that Mr. Manke made a mistake in 1998 and information has been left out of the website for the public. Ms. Venegas claims that a contract gave East Haven its own public forum, but it was not done.

Gabriela Campos De La Tierra, Steward Street, New Haven, CT. Ms. Campos De La Tierra has concerns regarding the wetland's areas. She says she would like Mr. Scanlon to answer what were the specific issues that the FAA had regarding safety concerns and further claims that there was an article in which Mr. Scanlon was quoted that he was to address some safety concerns to the Board which are outstanding. There is a lot of construction noise heard in New Haven; it carries from East Haven. There is a water main that has burst. Soil should be tested before it is placed, and she would like to know the status of the soil.

Georgia Lieber, 18 Hampton Road, East Haven, CT. Ms. Lieber comments on the FOI requests regarding East Haven and notes that she feels items are being pushed forward and approved without adequate consideration by the public. Ms. Lieber appreciates that some Board members asked that the rules be read by the public before being implemented. Ms. Lieber further expresses she feels that things are being voted on without the public input. Ms. Lieber wants to stress community partnership.



Vivien Hunnicutt, 44 Gerard Avenue, East Haven, CT Ms. Hunnicutt states that she would like to give her three minutes to Lorena Venegas. Ms. Venegas states that she is a Democrat as well as some other people in East Haven who voted against Mr. Scanlon because he did not provide certain information or accept certain invitations at the library. Ms. Venegas also claims that Mr. Scanlon promised local air quality studies in November 2021. Ms. Venegas further asserts that there are East Haven residents that will have health issues and property value decreases. She expresses disappointment that Ms. Hennessey is on the Board and claims that she is a vendor. Ms. Venegas claims that Mr. Pompano is a friend of the Mayor via business dealings. She states she wants to have equal representation on the Board. Ms. Venegas states that Mr. Scanlon can help restructure Tweed Authority at the state level.

Sara Nadel, 15 Shore Drive, Branford, CT, Ms. Nadel lists her credentials. She received a doctorate from Harvard and is CEO of a company. Ms. Nadel states that she is reconsidering whether she and her husband should have moved to Branford. Ms. Nadel expresses that she has concerns with the lease. She suggests that the lease has some concerning provisions. Specifically, Ms. Nadel highlights profits that are escrowed, and monies in the escrow given back to the lessee for repayment of loans. Ms. Nadel suggests that the Authority read the lease and come up with a contingency plan.

Kim Zolvik, 21 Forrest Street, Branford, CT. Ms. Zolvik reviewed the October 2022 minutes and would like to clarify what she said. Instead of the saying no one in East Haven wants the airport, no one in New Haven County which includes East Haven wants the airport. Ms. Zolvik states that there is a lot of air and water pollution. She is curious as to how much money is leaving Connecticut. Ms. Zolvik is not sure who is coming to CT. She also states that she hasn't met one person who said that they are for the airport. Ms. Zolvik states that Mr. Scanlon offered to meet with her via phone instead of accepting her home invitation; she wanted Mr. Scanlon to come to her house in Branford to hear the sound of the plane. Ms. Zolvik adds that she smells jet fuel.

Toni Lorenti, Briary Lane, Meriden, CT, Mr. Lorenti states that he has used Tweed. He says he is a pilot. Referring to comments at a prior meeting expressing concern that Tweed will become LaGuardia, Mr. Lorenti compares the proposed runway configuration with that at LaGuardia and notes that Tweed will not become like LaGuardia because extending the length of the runway does not mean an increase in the capacity. He adds the capacity is determined by the number of runways and the taxiways which at Tweed are limited.

ADJOURNMENT

Mr. Picard made a motion to adjourn. The motion was seconded by Ms. Hennessey. The vote was unanimous in favor and the meeting was adjourned at 5:08.

Respectfully submitted,

Hugh Manke, Counsel to the Authority