



Agenda

Board of Directors Meeting - #283

November 16, 2022
4:00 P.M.

VIA ZOOM ONLY

1. Minutes of September 21, 2022 Attached
Minutes of October 19, 2022 Attached
2. Executive Director's Report Mr. Sean Scanlon
3. Chairman's Report Mr. John Picard
4. Audit Committee Report Mr. Brett Simon
5. Finance Committee Report Ms. Serena Neal-Sanjuro
September 2022 Financials Attached
6. Airport Manager's Report – Airfield Operations Mr. Jeremy Nielson
7. Lessee's Report – The New HVN LLC Mr. Jeremy Nielson
8. Reports and Action Items:
Resolution #580: Approval of Change Order No. 4 for the Construction Contract for the Realignment of Taxiways A, F, and G & Drainage Ditch Maintenance Attached
Resolution #581: Adoption of Rules and Regulations and Minimum Standards Attached
9. Other Business
10. Public Comment
11. Adjournment



TWEED NEW HAVEN AIRPORT AUTHORITY
REGULAR MEETING
BOARD OF DIRECTORS
MINUTES OF SEPTEMBER 21, 2022
VIA TELECONFERENCE AND IN PERSON

Members in attendance: Ken Dagliere, David White, Matt Hoey, Linda Hennessey, Rich Jacob, Joe Bertolino, Serena Neal-Sanjurjo, Carlos Eyzaguirre, Robert Ellis, Ray Pompano, Joe Ginnetti

Members absent: John Picard, Kevin Coyle, Vin Petrini, Mark Sklarz

Others in attendance: Sean Scanlon, Andrew Levy, Hugh Manke, Jeremy Nielson, Felipe Suriel, Lorena Venegas, Peter Leonardi, Al Stiewing, Andrew King, Brett Simon, Kevin Arnold, Lianne Audette, Mark Zaretsky, Steve Marcus, Salvatore DeCola, Jeremiah Wilhite, Beverly Willis, Steven Wight, Tim Sullivan, Wanda Bubriski, K. Zolvik, Steve Pancione, Christine Rebstock, Gene Edwards-Schippio, Matt Lieber, Maureen Moore, Gabriela De La Tierra

Vice Chairman Hoey opened the meeting at 4:05.

Mr. Hoey noted that Chairman John Picard was unable to attend so he will be hosting the meeting in his place.

Mr. Hoey entertained a motion to approve the Minutes from the regular meeting on August 17, 2022. The motion was made and seconded. Mr. Hoey invited public comment.

Ken Dagliere agreed to accept the Minutes although he did so reluctantly due to the issues he raised at the last meeting. The motion was approved unanimously.

EXECUTIVE DIRECTOR'S REPORT— Mr. Sean Scanlon presented the following items:

Currently the Authority is a few weeks from submitting the Environmental Assessment to the FAA. It will take several weeks for a response from the FAA. Ideally the FAA will give the Authority permission to share the draft Environmental Assessment publicly in mid-to-late November. It is still being discussed how the information will be presented to the public. Preferentially, the information should not be done all at one time. He is considering a hybrid method of presentation with a copy of the documents for download available to the public, then a few hours later a meeting would be held. Then, a 30-day period for public comments in which the FAA would respond to each comment and then make a determination on the project.

There was an incident on August 27th where a Robinson Aviation fuel truck rolled over on a perimeter road within the Airport property. A preliminary investigation was conducted and found that the driver was driving too fast when making the turn on the perimeter road and the truck



rolled over. Only 10 gallons of fuel spilled despite the tank being half full. The driver has since been terminated by Robinson Aviation. The incident remains under investigation. We are working with Robinson Aviation to make sure driver policies are in place to prevent such things from happening again.

A Board member asks who had to bear the cost of the spill. Mr. Scanlon notes that Robinson Aviation had to bear those costs, but he was not sure about the exact amount. Robinson Aviation's insurance would cover the incident.

Mr. Scanlon updated the Board on the Authority's mandated vegetation management. Earlier this summer a neighbor contacted Mr. Scanlon to inquire what product was being used along the northern fence line of the airport. Mr. Scanlon spoke to the Authority's DEEP-licensed applicator and reported back that they had been using Glyphosate. This subject also came up during a public meeting earlier this summer. In response to community concerns, Mr. Scanlon instructed the applicator to discontinue the use of Glyphosate as part of the Airport's mandated vegetation management plan and its use has been discontinued.

Mr. Scanlon explained to the Board that Jeremy Nielson will present two different reports- one on behalf of Avports the management company and one on behalf of Avports the lessee/developer. This is a new era in the relationship with Avports due to the agreements adopted at the August Board meeting.

He announced that Mr. Levy will give an update on the Avelo expansion of service.

Mr. Hoey introduces Avelo's CEO and President Mr. Andrew Levy. Mr. Levy expresses that he is happy to be there and proud of the work the airport is doing. Mr. Levy commends the progress of Tweed, notes the flights, jobs created, etc.

My. Hoey opens the floor for questions for Mr. Levy.

A Board member commends the flights, services, and attendants. He also hopes for a frequent flyer program.

Mr. Dagliere requests a 5–10-year plan from Mr. Levy. Mr. Levy explains this industry is ever changing and does not have one, but there will come a time that there will be new expansions. Mr. Hoey asks Mr. Levy if there is anything that can be shared with the public. Mr. Levy highlights the great work done thus far.

FINANCE COMMITTEE REPORT-- Serena Neal-Sanjurjo, currently transitioning into this role, summarized the written report submitted to the Board.

Ms. Neal-Sanjurjo points to statement and balance sheet for the month ending on July 31, 2021. The Authority received a little over \$1.2 million CARES Act funding in this income statement. The Authority also received other funding from the City. The accountants are still working on June 30 end of year financials. The Authority is doing well in terms of the balance sheets. The



Authority is expected to receive \$950,000 in cash, in the operating account for July. Approximately \$790,000 in receivables are from City parking receipts deposits that came in and funds owed from the rental car companies. These are to be reconciled before the next meeting.

Mr. Hoey notes that this year the Authority has allocated the CARES Act funds in total to close out the Authority's books at the time of the transition following agreements with Avports.

Mr. Hoey asks for comments and questions. None raised.

Mr. Hoey entertains a motion to approve the Financial Committee Report. A motion is made, seconded, and approved unanimously.

AIRPORT MANAGER / LESSEE'S REPORT—Mr. Nielson explains that his report is divided into two parts: Airport Manager Report (Airside operations) and then the Lessee's Report (Landside operations / Commercial development).

Airside Operations

Currently, Avports is currently drafting a revised Airport Capital Improvement Plan (ACIP) in coordination with the Authority. Slides show a four-phase plan for construction on the airfield. Currently, the status is at Phase III. On the slide Phase IV is a yellow shaded section. In the last several weeks the displaced threshold has been removed on Runway 20. There is now a full 5600 feet on both ends of the runway, which has been freshly painted.

There was a Local Runway Safety Action Team (LSAT) meeting with the FAA, the Authority, and the Authority tenants to discuss safety of day-to-day airfield operations. This was a well-attended meeting. At this meeting, the incident regarding the fuel truck was discussed. There was extended airport closure as a result of that event.

The Authority has received a lot of grants through the FAA. One of the slides indicates the new ARFF truck which should be delivered soon.

With Avelo's level of activity increasing at the airport, it is expected that there will be a required increase to ARFF Index from B to C, which is an increase in the response capability that is required.

Recently the ARFF department participated in a training exercise with Yale Helipad.

The goal is to become a 24/7 airport. Mr. Nielson clarifies that this means there will be ongoing efforts for snow removal, not necessarily 24/7 flights. There will be more of an effort made to avoid the cancellation of flights.

Landside Operations / Commercial Development

Currently Avelo does their own de-icing and ground services.



Mr. Nielson goes over the July numbers report and land trends and reports that most landing fees are paid by corporate aviation.

Items on the land side of operations include continued work to manage parking and traffic. There will be continued shuttle service from Union Station.

The New HVN LLC will be issuing an RFP for food and beverage concessions this month.

A Board member questions the extent of food and beverages. Mr. Nielson explains that they are currently surveying interest because another RFP contract needs to be drawn up.

Another Board member asks “does Avelo give us a report as to what cities are the best for them and what aren’t good for them?” Mr. Nielson reports that Avelo has not put this information out. However, it is observed that they have launched flights in other parts of the country that have been discontinued but they have not discontinued any destinations at Tweed.

The New HVN LLC is issuing an RFP for car rental concessions.

With regards to rideshare services, currently there is a contract with Lyft. A relationship with Uber is being pursued, and an agreement is being worked on. Safety and fairness of the market is a consideration. There is zero tolerance for people being picked up outside the airport. The police are aware. Uber has been made aware that outside the airport there is a no parking zone.

A member of the public says that “people park in front of people’s homes all over.”

Mr. Hoey notes that public comments will be reserved for the end of the meeting.

A Board member requests an update on the airport shuttles. The Authority will continue to provide service to Union Station and is considering alternatives to provide extra capacity at the airport that will reduce the need for the shuttle.

ACTION ITEMS, RESOLUTIONS

Mr. Hoey entertains a motion to waive the full reading of the motions to make the meeting move a little more quickly. This means that Sean would speak to each of the motions, the resolutions. The motion was made and seconded. The vote was unanimous in favor of waiving the full reading.

RESOLUTION #570: APPROVAL OF EXTENSION TO TSA LEASE

Mr. Scanlon explains that TSA is a non-negotiable tenant. TSA is looking to do a 10-year extension on the lease. The Authority agrees with this proposal. This current lease extends to July 1, 2023, and there would be an extension to July 1, 2033.



Mr. Hoey entertains a motion to approve. The motion was made and seconded and the roll call vote was unanimously in favor by those in attendance.

RESOLUTION #571: APPROVAL OF HIRING AN EXECUTIVE SEARCH FIRM

Mr. Scanlon explains that he is pursuing a different job which he is expected to start in January. ADK has been identified as the nation's leading airport executive recruitment firm. They do conference circuits, and a lot of networking and Mr. Scanlon is confident in ADK's ability. The Executive Committee has reviewed the ADK proposal in which the search firm would provide 10-15 of the top candidates for interviews based on the Authority's requirements. The timeline includes a 5-week extensive search (that would lead into November). In the alternative, ADK may search for a temporary candidate who would start in January while the search for a permanent candidate continues.

Mr. Hoey comments that the search firm fee and the salary for a new person are in the budget. Mr. Scanlon explains that the cost is \$23,500. The cost of hiring the new person will be higher than his current salary. Mr. Scanlon has declined to take a higher salary during his tenure.

Mr. Hoey entertains a motion to approve. A motion is made and seconded. The roll call vote was unanimously in favor of those in attendance.

RESOLUTION #572: APPROVAL OF CONTRACT WITH BJS, INC. FOR FINANCIAL SERVICES

Mr. Scanlon requests that Brett Simon's financial services contract be extended through November 18, 2022. Depending on who the next Executive Director is if one is found by November, that person can decide whether to continue working with Mr. Simon. Mr. Simon's fees are based on an hourly rate that has not changed since he began, and his workload depends on the work the Authority has for him. Ms. Neal-Sanjurjo notes that Brett Simon's contribution has been invaluable to the Authority, especially in the current transition period.

Mr. Hoey entertains a motion to approve. A motion is made and seconded. The roll call vote was unanimously in favor of those in attendance.

RESOLUTION #573: APPROVAL OF A LEGAL SERVICES AGREEMENT

Mr. Scanlon, recommends Updike, Kelly & Spellacy, P.C. to continue providing legal services for the Authority. Attorney Hugh Manke has been a valuable resource to the Authority and knows the history of everything that has occurred, and he is strongly recommended. Mr. Hoey complements Mr. Manke in his handling of the lawsuit involving preemption of the state law restricting the length of the runway.



Mr. Hoey entertains a motion to approve. A motion is made and seconded. The roll call vote was unanimously in favor of those in attendance.

RESOLUTION #574: APPROVAL OF A BANK AND CHECKING ACCOUNT SIGNATORIES

Mr. Hoey explains that there has been a clerical mistake in the draft resolution which is inconsistent with the Authority's bylaws. Specifically, the Secretary, Ms. Hennessey, was not included as a signatory.

Mr. Hoey entertains a motion to approve an amendment to the resolution to include the Secretary as well as other officers as a signatory. A motion is made and seconded. The roll call vote was unanimously in favor of those in attendance.

Mr. Scanlon explains that this amended resolution follows past practice and the reason for this action is that the bank paperwork will need to be redone following the agreements signed last month with Avports.

Mr. Hoey entertains a motion to approve the amended resolution. A motion is made and seconded. The roll call vote was unanimously in favor of those in attendance.

RESOLUTION #575: APPROVAL OF CHANGE ORDER NO. 3 FOR THE CONSTRUCTION CONTRACT FOR THE REALIGNMENT OF TAXIWAYS A, F, AND G & DRAINAGE DITCH MAINTENANCE

Mr. Scanlon notes that the taxiway project is in Phase III and is almost complete. He notes that the public has commented on the work happening at night and acknowledges their frustration.

Mr. Scanlon explains that the work had to be done at night for safety reasons.

Regarding Thompson Avenue, there was some work done on the drainage ditch. A guard rail fence was installed. Some neighbors have requested more cover and arborvitae hedges have been added. The bulk of the \$92,000 requested in this change order is the arborvitae hedge row that will be planted.

Mr. Hoey entertains a motion to approve. A motion is made and seconded. The roll call vote was unanimously in favor of those in attendance.

OTHER BUSINESS

Mr. Scanlon noted that at the last meeting there was a suggestion of an advisory board comprised of past Board members who have served. The Chairman will talk to those who are interested or anyone in the community who is interested in serving. Mr. Picard will be taking applicants. Votes on this will be made next month.



PUBLIC COMMENT

Christine Rebstock, 70 Trolley Crossing Lane, Middletown, Connecticut. Ms. Rebstock states that this airport is underutilized and is thrilled that an airline is taking a chance on Southern Connecticut. Ms. Rebstock conveys that Tweed New Haven Airport offers some nonstop services which Bradley Airport does not. However, it is still a regional airport in comparison to Bradley and other New York airports. Ms. Rebstock encourages the Authority to maximize their efforts.

Jean Edwards Chippio, 173 Henry Street, East Haven, Connecticut. Ms. Chippio plays a recording for the Board and states that that is what it sounds like two miles away from the airport and that is what the people of East Haven must live with. Ms. Chippio states that the mayor stated that they are being polluted. She also expresses concerns regarding the impact of pollution.

Matt Lieber, 18 (Unknown Address). Mr. Lieber raises a question about the airport managers' comments regarding parking. Mr. Lieber states that he has been informed by a member of the police department that the operations have been expanded but has not completed any traffic studies. Mr. Lieber is unsure of the accuracy and requests the Board's comment. Mr. Lieber then questions the board about the investment totals and the hundred million promised investment. Mr. Lieber requests the sources of the \$100 million dollar total is from. Mr. Lieber questions whether it is composed of the grants from elected officials in Washington or additional private investment that are not in airway programs.

Mr. Hoey states that traditionally, this Board does not answer questions raised by the public, but the Executive Director may do so after the meeting.

Name and Address Indiscernible

The speaker also expresses concern for expansion next to a coastal resource and reminds that East Haven is an environmental justice town and complains about a lack of information provided by the Authority to date.

Joann Daletik, 243 Bethany Road, Beacon, Falls, Connecticut. Ms. Daletik is a biologist who is concerned about the announcements of federal, state, and local climate change protection plans for the immediate future. She notes this needs to be addressed as a regional effort. Ms. Daletik is looking forward to working with the Authority and starting the dialogue to ensure the ecological resilience protection for the entire coastline of this area.

Lianne Audette, 166 Beach Avenue, East Haven, Connecticut. Ms. Audette states that she has late onset asthma because of the air quality around her; her gardens and gardens of her neighbors have not been growing effectively; the planes fly so low that her roof is being shuffled and recently has had to replace her roof. Ms. Audette reiterated her environmental concerns.



Wanda Bubriski, 6 Rockland Park, Branford, Connecticut. Ms. Bubriski follows up to Ms. Audette and Ms. Daletik's points. Ms. Bubriski states that they have formed a grassroots organization, Save Our Shoreline CT which meets weekly. Ms. Bubriski expresses concerns regarding the impact of the airport on public health, property values, and property taxes. She asserts that these are not isolated complaints.

Gloria Bellacicco, 300 Lighthouse Road, New Haven, Connecticut. Ms. Bellacicco expresses thanks to the Authority for the discontinued use of Roundup. However, she is curious to know the alternative product currently used to kill the weeds. Ms. Bellacicco expresses her concerns. Ms. Bellacicco states that: she recently had to start using her asthma pump again; she is having issues with her house rumbling; she is having issues with permits she has paid the City of New Haven for; and she has a strong smell of fuel.

ADJOURNMENT

Mr. Hoey made a motion to adjourn. The motion was seconded. The vote was unanimous in favor and the meeting was adjourned at 5:26.

Respectfully submitted,

Felipe Suriel, Assistant Airport Manager, with assistance from Hugh Manke, Counsel to the Authority



TWEED NEW HAVEN AIRPORT AUTHORITY
REGULAR MEETING
BOARD OF DIRECTORS
MINUTES OF OCTOBER 19, 2022
VIA TELECONFERENCE

Members in attendance: Ken Dagliere, David White, Matt Hoey, Linda Hennessey, Rich Jacob, Joseph Bertolino, Serena Neal-Sanjurjo, Carlos Eyzaguirre, Robert Ellis, Ray Pompano, Vincent Petrini, Mark Sklarz and John Picard (portion of meeting)

Members absent: Kevin Coyle, Joe Ginnetti

Others in attendance: Sean Scanlon, Jeremy Nielson, Hugh Manke, Felipe Suriel, Kevin Arnold, Jeremiah Wilhite, NBC News Connecticut, Jean Perry Phillips, Brett Simon, Kaydeen Maitland, Joan Delenick, Arturo Garcia, Kim Zolvik, Lorena Venegas, Eliot Jameson, Andrew King, Jorge Roberts, Toni Lorenti, Bryan Hoffman, Edward Fitzgerald, Mark Zaretsky, Peter Leonardi, Tim Sullivan, Wanda Bubriski, Kathryn Gallichio, Susan Bryson, Vivien Hinnicutt, Shirley McCarthy, Sophia Muce, Joe Giodarno, David Reger, Lianne Audette, Alana Haroskewicz, Susan Champion, Matthew Lieber, Dallas Dodge, Paul Champion, Gabriela Campos, Brian D.,

Vice Chairman Hoey opened the meeting at 4:03.

Mr. Hoey noted that Chairman John Picard was unable to attend the entire meeting so he will be hosting the meeting in his place.

Mr. Hoey entertained a motion to table approval of the Minutes for the September 21, 2022, regular meeting until November 2022 in order to address an omission. The motion was made and seconded and unanimously approved.

EXECUTIVE DIRECTOR'S REPORT— Mr. Sean Scanlon presented the following items:

Avelo hit a milestone of 500,000 passengers served in a year compared with 89,000 in 2019. Chicago service is being suspended for about two months. Nashville, Raleigh and BWI will drop one flight per week as Avelo adjusts for seasonal demand and high fuel prices. Avelo is committed to HVN and is currently discussing additional routes in 2023.

The Authority hopes to submit the Environmental Assessment (EA) in draft form by Friday or on Monday. The Authority will then wait for FAA comments and the greenlight to release it to the public and hold a public comment session as required and publish a comment response period.



The Authority will hold a Project Advisory Committee meeting next week. It will involve technical discussions and serve as an update on the status of the Environmental Assessment. Board members are welcomed to that meeting.

The Authority has received some correspondence from Mayor Carfora and Town Attorney Luzzi which include extensive FOI requests. The Authority has reached out to their IT firm, Janus Systems, for a quote on the cost of conducting the search of documents requested by the Town. On September 29th Town Attorney Luzzi sent an additional letter with 27 questions. The Authority has responded. Mr. Scanlon shared the letter with the Board. The Mayor responded yesterday objecting to some of the things said in that letter. Mr. Scanlon responded this morning in writing and suggested that the Mayor provide a date that the Mayor and Town Attorney could meet with the Authority and discuss the letter exchanges.

Mr. Scanlon also suggested to Mayor Carfora that he invite the Authority to a Town Council Meeting on December 6th to make a formal presentation and answer questions.

Mr. Scanlon asks for questions from Board members.

Linda Hennesey questions why the Authority states the Mayor was once favorable toward the expansion and now is not. She urges looking forward, not back and states that East Haven questions are more of a “yield sign” as opposed to a “stop sign” in regard to the airport. Ms. Hennesey asks that answers be provided to open questions.

Mr. Scanlon responds that there was much information provided before May 2021 when the project was endorsed and much information after, including the \$5MM community benefit package.

Ray Pompano agrees that having a meeting is important and believes everyone is on the same team. Mr. Pompano expresses his concern about questions from police and fire chiefs that haven’t been answered by the Authority. Mr. Pompano expresses concern that New Haven has a say in matters, such as cargo, but East Haven does not.

Mr. Scanlon responds that he has always returned calls to the chiefs. Mr. Scanlon notes he takes that FOI requests very seriously but sorting through emails on many subjects takes time.

Mr. Hoey asks for further comment.

Kenneth Dagliere states that he would prefer answers in writing to avoid “he says she says.” Mr. Dagliere also mentions that the Board members have a fiduciary duty to the Town as well as the Authority and supports the need for the chiefs for information.

Mr. Scanlon responds that in the June 21, 2022 “last offer” the Authority addressed public safety based on the available information and additional information will come during the EA process when plans are clarified, and that the Town is not going to be left on the hook for solutions to public safety concerns.



Mr. Hoey expresses that it is important to continue to talk about the past because not talking about the past would do a disservice to the future. There is something to be learned from where we were and where we are going, from offers, tentative agreements and rejections.

Mr. Hoey turns it back over to Mr. Scanlon.

Mr. Scanlon notes that they had to make some parking adjustments for staff temporarily last weekend due to unexpected passenger demands. Staff were moved to the vacant lot on Burr Street across from the airport. It was made clear to the neighbors that it is not permanent.

He also reports a security breach that recently occurred in which a rideshare driver drove on an access road on the east side following another vehicle with authorized access. This was treated as a serious incident and properly reported to the FAA. The driver was directed offsite and the Authority is examining ways to ensure future incidents do not occur in the future.

Following the conclusion of the Executive Director's comments, Mr. Hoey noted that Breeze Airlines is making the same kind of adjustments to service as Avelo.

CHAIRMAN'S REPORT - Mr. Picard mentions the upcoming vote on the Advisory Committee which he strongly supports because each proposed member has significant knowledge about the airport and past history.

Mr. Scanlon reminds the Board that he and the Chair are open to any suggestions for additional nominees to the Committee. Mr. Dagliere asks if there are any nominees from East Haven. Mr. Hoey replies that Mr. Leonardi and Mr. Adams are from East Haven

FINANCE COMMITTEE REPORT- Serena Neal-Sanjurjo turns it over to Brett Simon.

The August report reflected the change in the financial structure of the Authority, which is carried forward into subsequent reports. There was a P&L through August 19th showing a \$566,000 transaction cost paid by Avports and \$588,000 net income. After August 19th the P&L includes two new accounts: Airfield Account and Authority Administration Account. The former account shows a loss which is subsidized by Avports (Lessee), and the latter shows a small negative balance created by the timing of legal and accounting billing cycles. The Authority currently has enough cash to meet its liabilities.

AIRPORT MANAGER'S REPORT—Mr. Nielson's report is divided into two parts--the air side (airfield operations) and land side. (Terminal operations)

Air Side Operations

We are working on the FY23 airport capital improvement plan. We had a meeting with FAA on October 4, 2022 to discuss the ACIP. Next fiscal year is focused on runway extension and East Terminal design.



The taxiway realignment project is ongoing on the east side of the airfield. We are on phase III and anticipate phase IV to be completed in mid-November.

We have completed airfield painting with the exception of the terminal ramp. We are reorienting the striping to provide a better arrangement for Avelo aircraft.

Our new ARFF truck has arrived, and we are awaiting training on this new equipment.

Winter preparations are a priority. We have a meeting with Avelo and other tenants next week to discuss plans.

Land Side Operations

We have chosen G Café to continue providing food and beverage service with an expanded menu. The agreement should be finalized next week.

The Authority will be issuing an extension of current car rental agreements through the holidays and then issue an RFP for possible new companies and extension of current companies.

A new flight information display system should be ready in mid-November.

We are installing concrete foundation around terminal to be used by temporary structures to protect against flooding.

Parking – we experienced an uptick in passengers recently. Some employees were required to park in the lot next to the airport, which was safely executed this weekend. The uptick seemed to be due to rescheduled flights to Florida after the hurricane and deep discounts offered by Avelo. On October 26, 2022, there will be a special meeting of the City Plan Commission to consider our request for an additional 248 parking spaces, most of which will be on the south side of the terminal. We would like to have some of those spaces available in December. We are also preparing to expand shuttle service to the State Street Garage for the holidays.

Mr. Nielson reports on efforts to reduce the carbon footprint by purchasing electric vehicles and fuel cells at the airport.

Mr. Nielson asks for questions.

Mr. Jacob asks for clarification of the location of the new parking spaces and Mr. Nielson points them out on a map presented to the Board. Mr. Scanlon adds that there have been a lot of negotiations with the City about a larger number of spaces and the 248 is expected to be a compromise that we can live with.

Mr. Pompano asks what FAA and environmental review was required for the parking application. Mr. Nielson responds by stating the FAA concern was about possible obstruction of the airspace (there is none) and the utilization of the old Runway 14/32 for parking (no



problem), and the TSA has approved the moving of the fence on the north end to add parking spaces and the environmental issues are being addressed as part of the application.

ACTION ITEMS, RESOLUTIONS

Mr. Hoey entertains a motion to waive the full reading of the resolutions as part of the motion to make the meeting move a little more quickly. The motion was made and seconded. The vote was unanimous in favor of waiving the full reading.

RESOLUTION #576: ACCEPTANCE OF GRANT OFFER FROM THE FEDERAL AVIATION ADMINISTRATION FOR THE ACQUISITION OF SNOW REMOVAL EQUIPMENT

Mr. Nielson explains that this resolution is for acceptance of the FAA grant for two pieces of equipment needed for snow removal: a sweeper and a plow. FAA funding will cover 90% and PFC funding will cover the remaining 10%. This equipment will enhance service during the winter months.

Mr. Hoey remarks that the Board should note that there is no state or City funding required for this equipment, which is a change from equipment purchases in the past.

Mr. Hoey entertains a motion to approve. A motion is made and seconded. The voice vote by those in attendance is unanimously in favor of the motion.

RESOLUTION #577: APPROVAL OF AGREEMENT WITH J.A. LARUE FOR PURCHASE OF A SNOWPLOW

Mr. Suriel points out the name of the vendor should be MB Companies, Inc.

Mr. Hoey asks for a motion to amend the resolution to make the vendor name change. The motion is made and seconded and the voice vote is unanimous in favor of the amendment.

Mr. Hoey entertains a motion to approve the amended resolution. A motion is made and seconded. The voice vote by those in attendance is unanimously in favor of the motion.

RESOLUTION #578: APPROVAL OF AGREEMENT WITH MB COMPANIES, INC FOR PURCHASE OF A RUNWAY SWEEPER

Mr. Hoey entertains a motion to approve. A motion is made and seconded. The voice vote is unanimously in favor of the motion.



RESOLUTION #579: APPROVAL OF MEMBERS OF THE ADVISORY COMMITTEE

Mr. Hoey reads the names of the five nominees: Eliot Jameson, Gerald Weiner, Peter Leonardi, Dan Adams and Kevin Arnold. The terms of service are as stated in the previously approved resolution and the current resolution.

Mr. Hoey entertains a motion to approve. A motion is made and seconded. The voice vote by those in attendance is unanimously in favor of the motion.

OTHER BUSINESS

Mr. Scanlon notes that the last item 9 is a letter annual report to the Governor from Mr. Scanlon as required by statute. It outlines what has been accomplished in the past year and what is planned for the coming year. He urges Board members to review the document and Mr. Hoey suggests that questions will be entertained on the letter report next month.

PUBLIC COMMENT

Susan Campion, 82 Morris Cove Road, New Haven. Ms. Campion commends Mr. Hoey on his reference to history. Ms. Campion expresses the deepest appreciation of the letter that the Mayor of East Haven has submitted to the FAA requesting an EIS and her appreciation for residents expressing concerns about environmental impact.

Kathryn Gallicchio, 97 Hyde Street, New Haven. Ms. Gallicchio expresses that the Authority's carbon efforts are nothing compared to the Authority's damage to the environment and asks that the EA public comment period occur after the holidays.

Lorena Venegas. No address provided. Ms. Venegas states that she has attended every meeting and read every document. She states that the Authority should update the Master Plan to address the increase in projected enplanements and the community benefits plan and consider wetlands, noise, pollution and pesticide usage. Ms. Venegas suggests that the public comment period should be made in January and requests that Avports personnel be brought to any meeting with East Haven, including Jonathan Hunt,

K Zolvik, 21 Forest Street, Branford. Ms. Zolvik states she is holding up an asthma pump and that her daughter has asthma and that the people of East Haven do not want the expansion of the airport. Ms. Zolvik states that Branford supports East Haven, and she supports the petition for the EIS and suggest that \$100MM is better spent on access to Bradley than at Tweed, which should remain a small airport.

Margaret Wheeler, Branford, Short Beach, also Home in Morris Cove. Ms. Wheeler references Ms. Venegas position that the Master Plan Update should be further updated and asks why there is no air quality monitoring near the airport. Ms. Wheeler requests an environmental study on run-off to Morris Creek. Ms. Wheeler questions the adequacy of notice of meetings regarding the Master Plan.



Lianne Audette, 166 Beach Avenue, East Haven. Ms. Audette requests an answer regarding dump trucks in the early morning. Ms. Audette states DEEP will be looking into Morris Creek impacts and is concerned about future eminent domain needed to make Tweed into LaGuardia Jr. Ms. Audette indicates that she hopes that the Board feels guilty for their work.

Ms. Scanlon reminds that public comment is not for questioning, but he is always willing to speak via his cell phone to answer any questions.

Matthew Lieber, 18 Hampton Road, East Haven. Mr. Lieber applauds the Mayor's letter to the FAA pushing for the EIS and requests information as to the amount of private money versus public funding that will be involved in the proposed expansion.

Vivien Hunnicutt, 44 Girard Avenue, New Haven. Ms. Hunnicutt expresses thanks for engagement on the public comment and she states that she believes that the Board and those in charge are not "doing their homework." Ms. Hunnicutt requests that an EIS be done and learn from the past when an EIS was required for the runway safety project. Ms. Hunnicutt expresses concern about health quality near the airport.

Toni Lorenti, Unknown Address, Meriden. Mr. Lorenti is a professional pilot and instructor. who understands the workings airports. He says the FAA will decide the EA/EIS issue in accordance with its standard procedures, procedures applied with regards to several thousand airports throughout the country. He says that the Authority is following the required procedures.

Paul Campion, 82 Morris Cove Road, New Haven. Mr. Campion says that he does not feel the Board is representing the people and does not feel the Board cares about the people but only corporations.

Gloria Bellacicco Lighthouse Road, New Haven. Ms. Bellacicco asks whether the neighborhood complaint forms are still valid because her concerns have not been addressed. Ms. Bellacicco states that the smell is terrible. She asserts that she is for Tweed, just against the expansion.

Gabriela De La Tierra, Steward Street, New Haven. Ms. De La Tierra alleges that Tweed has not followed requirements for the Creek and trees in the taxiway project and indicates that other kinds of plants should be in place that comply with DEEP. She added, if a small project cannot be handled correctly it is a bad sign for a larger project.

Shirley McCarthy, Branford. Dr. McCarthy, a doctor and a professor at Yale University, refers to several studies regarding the health hazards of individuals living within ten miles of an airport. Dr. McCarthy expresses concern that the area is densely populated and there will be health consequences including premature mortality.

Susan Bryson, Short Beach, Branford. Ms. Bryson wants to know if there has been a face-to-face meeting between the Authority and the neighbors. Ms. Bryson indicates that she feels it is a lot to put 600 pages of information before the public. She proposes that Mr. Scanlon has a public forum and let people talk freely and requests a summary of the 600 pages.



Wanda Bubriski, Branford. Ms. Bubriski requests that the public comment on the draft EA be extended until January 2023.

ADJOURNMENT

Mr. Hoey made a motion to adjourn. The motion was seconded. The vote was unanimous in favor and the meeting was adjourned at 5:51.

Respectfully submitted,

Hugh Manke, Counsel to the Authority

TWEED-NEW HAVEN AIRPORT AUTHORITY
AUTHORITY ADMIN ACCOUNT
Income Statement September 30, 2022

	September		Year to Date		Budget	
	Actual	Budget	Actual	Budget	Annualized (from August 20th)	Board Approved (Annual)
Revenues						
BASE RENT - LESSEE	45,833.33	45,833.33	65,053.76	65,053.76	477,553.76	550,000.00
REVENUE SHARE - LESSEE (Paid Quarterly)	4,442.73	6,250.00	6,195.73	8,870.97	65,120.97	75,000.00
OTHER REVENUES		-		-	-	-
Total Revenues	50,276.06	52,083.33	71,249.49	73,924.73	542,674.73	625,000.00
Expenses						
EXECUTIVE DIRECTOR SALARY	8,076.92	9,166.67	12,115.38	13,010.75	95,232.88	110,000.00
EXECUTIVE DIRECTOR TAXES AND BENEFITS	981.34	965.58	1,472.01	1,370.51	10,031.48	11,587.00
NEW HIRE/CONTRACT ADMINISTRATIVE STAFF	-	6,666.67	-	9,462.37	69,260.27	80,000.00
RECRUITMENT COSTS	9,440.00	10,000.00	9,440.00	10,000.00	30,000.00	30,000.00
LEGAL, AUDIT, ACCOUNTING & OTHER SERVICES	58,609.27	14,583.33	83,404.27	20,698.92	151,506.85	175,000.00
OTHER ADMIN COSTS	380.00		380.00	-	-	-
CONTINGENCY		6,250.00		8,870.97	64,931.51	75,000.00
Total Expenses	77,487.53	47,632.25	106,811.66	63,413.52	420,962.99	481,587.00
Net Income(Loss)	(27,211.47)	4,451.08	(35,562.17)	10,511.22	121,711.74	143,413.00

TWEED-NEW HAVEN AIRPORT AUTHORITY
Income Statement September 30, 2022

	September		Year to Date			
	Airfield Account	Auth. Admin Acc.	Airfield Account (Aug 20th - Current)	Auth. Admin Acc. (Aug 20th - Current)	Operating Account (July 1 -Aug 19th)	Authority Total
Revenues						
AIRPORT REVENUE	38,581.54	-	50,388.72	-	1,200,972.11	1,251,360.83
CARES ACT/CRRSAA	-	-	-	-	1,240,815.00	1,240,815.00
DHS LEO GRANT	-	-	-	-	11,408.06	11,408.06
TRANSACTION COST REIMBURSEMENT	-	-	-	-	566,341.54	566,341.54
CITY OF NEW HAVEN	-	-	-	-	162,500.00	162,500.00
BASE RENT LESSEE	-	45,833.33	-	65,053.76	-	65,053.76
REVENUE SHARE LESSEE	-	4,442.73	-	6,195.73	-	6,195.73
LESSEE AIRFIELD REIMBURSEMENT	4,686.79	-	120,149.21	-	-	120,149.21
Total Revenues	43,268.33	50,276.06	170,537.93	71,249.49	3,182,036.71	3,423,824.13
Expenses						
AIRPORT EXPENSES	5,089.21	380.00	20,058.62	380.00	473,144.71	493,583.33
AIRPORT PAYROLL & BENEFITS	38,179.12	-	150,479.31	490.67	445,154.31	596,124.29
AUTHORITY MANAGEMENT	-	9,058.26	-	13,096.72	19,156.52	32,253.24
LEGAL, AUDIT & ACCOUNTING	-	68,049.27	-	92,844.27	572,796.60	665,640.87
AIRPORT TSA SECURITY	-	-	-	-	50,000.00	50,000.00
Avports-ENGINEERING	-	-	-	-	-	-
Avports-ASD FUND	-	-	-	-	11,345.91	11,345.91
Avports - MGT FEES	-	-	-	-	42,357.91	42,357.91
Total Expenses	43,268.33	77,487.53	170,537.93	106,811.66	1,613,955.96	1,891,305.55
Net Income(Loss)	-	(27,211.47)	-	(35,562.17)	1,568,080.75	1,532,518.58

TWEED-NEW HAVEN AIRPORT AUTHORITY
Balance Sheet-Governmental Fund Type and Account Groups

September 30, 2022
DRAFT - UNAUDITED

	General Fund
<i>Assets</i>	
Cash and equivalents	\$ 1,481,909
Account receivable, net	98,901
Due from Capital Fund	46,447
Prepaid expenses and other assets	<u>74,680</u>
Total assets	<u><u>\$ 1,701,937</u></u>
 <i>Liabilities and Fund Balances</i>	
Accounts payable	\$ 923,455
Accrued Expenses and other current liabilities	502,276
Fund Balance	<u>276,206</u>
Total liabilities and fund balances	<u><u>\$ 1,701,937</u></u>



Resolution #580 - REVISED

APPROVAL OF CHANGE ORDER NO. 4 FOR THE CONSTRUCTION CONTRACT FOR THE REALIGNMENT OF TAXIWAYS A, F AND G & DITCH MAINTENANCE

November 16, 2022

WHEREAS, the Airport Authority under Resolution No. 517 approved the award of a construction contract to C.J. Fucci Construction Inc., for the Realignment of Taxiways A, F and G & Ditch Maintenance (the "Project"), in the amount of \$6,927,395.00; and;

WHEREAS, the Authority under Resolutions No. 557, No. 559 and No. 575 amended the construction contract with C.J. Fucci, Inc., for the Project to reflect changes in the scope of work; and increased the contract amount by \$268,667.88 to result in a total contract amount of \$7,196,062.88; and;

WHEREAS, the Authority wishes to further amend the construction contract with C.J. Fucci, Inc., for the Project to reflect additional changes in the scope of work in the amount of \$25,332.14; and;

WHEREAS, the changes in the scope of work of the Project result in a net increase of the original contract amount of \$6,927,395.10 by \$294,000.02 to a total contract amount of \$7,221,395.02; and;

WHEREAS, the original cost of construction for the Project is funded 100% by the FAA and the net increase of \$294,000.02, subject to FAA's availability of funds and limitations of the grant, is expected to be funded 90% by FAA and 10% by The New HVN LLC but reimbursable from PFCs following FAA approval. Thus, The New HVN LLC share of the funding becomes \$29,400.00.

NOW THEREFORE BE IT RESOLVED that the Tweed-New Haven Airport Authority approves Change Order No. 4 to the construction contract with C.J. Fucci Construction Inc., for the Project increasing the contract amount by \$25,332.14 from \$7,196,062.88 to \$7,221,395.02. The Chairman, Vice Chairman, Secretary, or Treasurer is authorized to execute said agreement for construction of the Project on behalf of the Authority.



Resolution #581

ADOPTION OF RULES AND REGULATIONS AND MINIMUM STANDARDS

November 16, 2022

WHEREAS, As operator of the Airport, the Authority has authority to promulgate rules and regulations and adopt minimum standards for the safe and efficient operation of the Airport;

WHEREAS, The purpose of the Rules and Regulations is to inform users, tenants, employees and all others on the Airport what is expected of them;

WHEREAS, The Minimum Standards establishes requirements for commercial aeronautical activities at the Airport to ensure the economic health and orderly operation and development of such activities;

WEHEREAS, The Rules and Regulations and Minimum Standards apply to all parts of the Airport, including leased areas;

WHEREAS, The Airport Manager is authorized to enforce the Rules and Regulations and Minimum Standards as agent for the Authority and to delegate such authority as may be necessary; and

WHEREAS, As required, the Rules and Regulations and Minimum Standards have been published in the Connecticut Law Journal with a request for comments, and there were none.

NOW, THEREFORE, BE IT RESOLVED, the Authority hereby adopts the aforesaid Rules and Regulations and Minimum Standards and grants to the Airport Manager, or its designee(s), authority to enforce said requirements contained therein on behalf of the Authority.