



Agenda

Board of Directors Meeting - #285

January 18, 2023
4:00 P.M.

VIA ZOOM ONLY

1. Minutes of December 21, 2022 Attached
2. Interim Executive Director's Report Mr. Matt Hoey
3. Chairman's Report Mr. John Picard
4. Audit Committee Report Mr. Brett Simon
5. Finance Committee Report Ms. Serena Neal-Sanjuro
- November 2022 Financials** Attached
6. Airport Manager's Report – Airfield Operations Mr. Jeremy Nielson
7. Lessee's Report – The New HVN LLC Mr. Jeremy Nielson
8. Reports and Action Items:
 - Resolution #584: Approval of Amendment No. 02 to the Agreement With Hoyle Tanner & Associates to Provide Professional Engineering Services for the Realignment of Taxiways A, F, & G at Tweed New Haven Airport** Attached
 - Resolution #585: Approval of FY 2022 Audit Report and PFC Audit** Attached
 - Resolution #586: Approval of Tom Rafter As Signatory on Authority Bank Accounts** Attached
9. Other Business
10. Public Comment
11. Adjournment



TWEED NEW HAVEN AIRPORT AUTHORITY
REGULAR MEETING
BOARD OF DIRECTORS
MINUTES OF DECEMBER 21, 2022
VIA TELECONFERENCE

Members in attendance: David White, Vincent Petrini, Matthew Hoey III, Linda Hennessey, Ray Pompano, Kenneth Dagliere, Carlos Eyzaguirre, Rich Jacob, and John Picard

Members absent: Kevin Coyle, Joseph Bertolino, Robert Ellis, Joe Ginnetti, Mark Sklarz, and Serena Neal-Sanjurjo, Peter G. Leonardi

Others in attendance: Sean Scanlon, Hugh Manke, Jeremy Nielson, Felipe Suriel, Kaydeen Maitland, Michael Giordano, Gabriela Campos De La Tierra, Sandra K Reiners, Lorena Venegas, Toni Lorenti, Joe Giordano, Gloria Bellacicco, Ralph Coppola, Nick Dantin, Brett Simon, Kevin Arnold, Brett Simon, Peter Leonardi, Ed Fitzgerald, Jeremiah Wilhite, Wanda Bubriski, Steven Wight, David Reger, Ralph Coppola, Bryan Hoffman, Eliot Jameson, Salvatore DeCola, John Horn, Joann Delenick

Chairman John Picard opens the meeting at 4:08.

Mr. Picard entertained a motion to approve the Minutes for the November 16, 2022, meeting. Mr. Petrini requested that the Minutes be amended to reflect that Mr. Dagliere and he were in attendance silently. The Motion to amend the Minutes and the motion to approve the amended Minutes were made and unanimously approved by all those who were in attendance.

EXECUTIVE DIRECTOR'S REPORT— Mr. Sean Scanlon presented the following items:

This will be his last meeting.

Mr. Scanlon expresses his gratitude for his time at the Authority and notes the accomplishments of the Authority. For example, by the end of this year, the Authority is on track to have had 758,000 people that have flown out of Tweed. This is a huge comparison to approximately the 80,000 people who previously flew out of Tweed pre-pandemic. Although there are challenges, the future of Tweed is even brighter than it is right now. Mr. Scanlon reports that there are many people who are grateful for Tweed's existence and that support is really special. Mr. Scanlon states that happy to have worked with a great team.

Mr. Scanlon reports that the Authority is working with the City of New Haven to resolve the parking issues. This should be resolved by next month.

Mr. Scanlon notes that the Authority will have some new leadership. Mr. Tom Rafter is the nominee for Executive Director position and Mr. Hoey is the nominee for the Interim Executive



Director. Mr. Scanlon expresses his gratitude to the Board for their work for the past three years and promises continued support for Mr. Rafter.

Mr. Dagliere wishes Mr. Scanlon well.

Mr. Petrini expresses his gratitude for the work Mr. Scanlon has done.

CHAIRMAN'S REPORT ---Mr. John Picard

Mr. Picard wishes Mr. Scanlon well and congratulates him for being elected State Controller.

Mr. Picard notes that Mr. Hoey will be taking over leading the meeting.

Mr. Scanlon expresses his gratitude to Mr. Simon for his work on various financial issues including the Avelo deal at the Authority.

Mr. Vincent Petrini is leaving the Board and we wish him well and special thanks for his many years of service.

AUDIT COMMITTEE REPORT & FINANCE COMMITTEE REPORT - Mr. Brett Simon

Ms. Serena Neal-Sanjurjo is unable to attend this meeting for personal reasons.

Mr. Simon reviews the October 2022 Financials.

On the Airfield account, the expenses appear slightly above budget because some of the expenses came in late. Nevertheless, the Airfield account is break-even for the month.

On the Administrative account there are higher professional fees this month. These fees include audit fees which are a one-time cost. There are some costs that the Authority believes would be eligible for reimbursement and discussions have been made with the FAA regarding this cost. The Authority has also incurred costs to onboard the new Executive Director and to respond to the requests of East Haven. Many of this month's expenses are onetime costs. The Authority is expected to be operating on the monthly surplus after the end of the year. The Authority has approximately \$900,000 in cash at hand and is in the positive fund balance. The State has approved a one-month delay in issuing the final report for the previous fiscal year.

Mr. Picard notes that it is very common that the audits are delayed.

The Board had no questions for Mr. Simon.

AIRPORT MANAGER'S REPORT—Mr. Nielson's report is divided into two parts--the air side (airfield operations) and land side (terminal operations)



Air Side Operations

On December 16, 2022, there was an air carrier close to the edge of the pavement and into the grass area. The airplane was removed from the ramp within an hours' time. Fortunately, there were no injuries or significant damage reported. LAZ assisted with getting the airport back into normal operations.

The terminal ramp reconfiguration project is currently being worked on. There are some new markings that have been made. The airport parking locations have been reoriented. This change is expected to help Avelo run a smoother operation. There has been a lot of good feedback thus far.

Land Side Operations

Holiday travel is in full swing. We are expecting 5300 passengers to fly out within the next five days. There should be a 655 passenger increase in comparison to last year. Provisions have been made for overflow parking and a shuttle bus service will be provided to State Street Station. Please note that this shuttle service does require a reservation. The public is encouraged to visit www.parkhvn.com for more details and reservations. Union Station will be reserved for additional contingency parking.

Preparations are being made for the holiday season this week.

We recently executed some Food and Beverage Concession Agreements. We are working on additional food selections for the customers.

We are looking for rental car concession agreements. An RFP has been advertised and proposals are due on January 30, 2023.

We are working on pet relief stations.

The pavement for the parking in Lot C has been completed and we are looking to install the lighting. The work is expected to be completed by January 2, 2023.

Tweed had the pleasure of collaborating with the Boys Scout of America Program to host 90 middle school students for a career awareness. The pupils were given a tour and an opportunity to ask questions. The kids were excited. We received a lot of great feedback. This is the first of what we hope will be an annual event. There was also great media coverage.

Mr. White had a question regarding Uber.

Mr. Nielson notes that they are working hard with Uber to bring them to Tweed.



Mr. Dagliere had a question regarding the plane that slid off of the taxiway and inquired as to whether it was a pilot error or was it a pavement or structural error.

Mr. Nielson states that Tweed is built to FAA standards and any airplane that operates in Tweed is compatible with the Tweed airfield. In this case, in reviewing the video the aircraft was taxiing too close to the edge. Ideally, if an airplane is on a center line, it should not run into any problems. Mr. Nielson noted that the pavement was wet. We are looking into what the contributing factors were.

Mr. Dagliere inquires as to whether there was a miscalculation on the pilot's part.

Mr. Scanlon notes that there will be an investigation of what occurred.

Mr. Dagliere has a question about the 'cease and desist.'

Mr. Nielson states he is working closely with the City to resolve the parking situation at the airport and the cease and desist order.

Mr. Dagliere states that he has been reading and listening to the airport 'watch dog' group which notes the time of arrival and departures of planes.

Mr. Scanlon states that there are a lot of misconceptions about what is permitted at the airport. The East Haven noise ordinance exempts aircraft. However, the planes voluntarily comply with this ordinance. In 1990, Congress passed an ordinance called ANCA which prohibits any ordinance from being enforceable on airports. Since 1990, there have not been any new ordinances that have been placed on airports. Members of the Board as well as mayors have recognized that it would be unacceptable for a plane to fly in at 2am or 3am. The Authority reached a voluntary agreement with Avelo to adjust the earliest and latest arrival and departure times of the flights. Avelo is compliant most of the time. Equally important, the Authority is doing its best to discourage late night landings.

Mr. Nielson reiterates Mr. Scanlon's point that it is difficult to control some late flights.

Mr. Jacob inquires as to what happens when a plane is dissuaded from landing or diverted.

Mr. Nielson explains that factors such as how long the passengers would be stranded and how late the planes would be landed are weighed. A decision is then made. There are times when the planes will land in Bradley or come back empty. Each business day, the operations are evaluated for the interests of all.

ACTION ITEMS, RESOLUTIONS



Mr. Hoey entertains a motion to waive the full reading of the motions to make the meeting move a little more quickly. The motion was made and seconded. The vote was unanimous in favor of waiving the full reading.

RESOLUTION #582: APPROVAL OF EMPLOYMENT CONTRACT FOR TOM RAFTER

Mr. Hoey thanks the Executive Committee and Board for the support in selecting Mr. Tom Rafter for the Executive Director position.

Mr. Hoey entertains a motion to approve.

A motion is made by Ms. Hennessey and seconded by Mr. White. The vote by those in attendance is unanimously in favor of the motion.

Mr. Picard thanks the Executive Committee and looks forward to working with Mr. Rafter in the coming years.

Mr. Dagliere had a question of whether Mr. Rafter's salary is comparable.

Mr. Hoey notes that research was conducted, a salary range of \$200,000-\$250,000 was posted, and a salary within that range was offered to Mr. Rafter. The salary is comparable to Executive Directors of other airports of similar sizes.

Mr. Jacob expresses that he supports Mr. Rafter joining and is confident in his abilities.

RESOLUTION #583: APPROVAL OF APPOINTMENT OF MATT HOEY AS INTERIM EXECUTIVE DIRECTOR

Mr. Hoey notes that he has not sought to be interim executive director.

Mr. Hoey entertains a motion to approve. A motion was made by Vincent Petrini and seconded by Mr. Dagliere.

The vote by those in attendance is unanimously in favor of the motion.

Mr. Hoey expresses his thanks to Vincent Petrini for his support and mentorship to him.

Mr. Hoey expresses his gratefulness to Mr. Scanlon for his support as well as the great work he has done at the airport.

OTHER BUSINESS

None.

PUBLIC COMMENT



Michael Giordano, Juno Beach, FL. Mr. Giordano is a former resident of East Haven that is now living in Florida. He grew up next to Tweed Airport. This proximity helped him get a career with the FAA and an airline. He notes that he often spends a lot of time in East Haven when he returns. He reports having a lot of family and friends that live near the airport. There is a quiet majority of those in favor of the airport. As a retired air traffic controller, he reports that the flight patterns have not changed around Tweed. Specifically, Avelo has not changed FAA flight patterns. He suspects non-commercial aircraft may be using different flight patterns, and the air traffic controller has full responsibility for determining flight patterns, not the Authority. He states that he is a little concerned that he saw on social media that a few people, the ‘Anti Tweed’ folks posting the airport.

Gabriela Campos De La Tierra, Steward Street, New Haven. Ms. De La Tierra is interested in knowing information regarding the permits for de-icing. She claims that for several years Tweed has been out of line with water requirements. She is concerned about PFAS and wetlands. She inquires as to where the planes are being de-iced and whether there is a treatment plan.

Matt Hoey acknowledges that we will not be breaking tradition and responding to questions in the public comment segment of the Board meeting. However, someone will be happy to respond in another setting.

Sandra K Reiners, 42 Stannard Ave, Branford. This is Ms. Reiners first time is attending a Board meeting. She states that she finds it puzzling that questions are not answered in the public comment section. She states that she has some questions that she would like either addressed at the Board meeting or via email. She inquires as to whether there is a policy or directive for the planes taking off to the north to bank to the east and off to the west. If there is a policy is there anyone on the Board aware of this policy. She expresses concern regarding how low planes are being flown and wants to know the policies. She wants to know if public notices are being published in the “Sound”, the Branford newspaper. She believes that all the communities impacted should receive notice. She requests that the neighboring communities be on notice as well.

Mr. Hoey states he is not going to be answering any questions in this meeting. However, someone will respond.

Lorena Venegas, East Haven. Ms. Venegas reads a statement on behalf of Ken Engleman of Branford, Connecticut. Mr. Engleman letter states that he would like the Board members of Tweed to state on the record that they are aware of the medical and scientific findings that indicate a Tweed expansion would impact the environment in East Haven and those in its 12-mile radius.

Mr. Venegas requests that the Board add “Incident Report” to their agenda to address some recent incidents which involved planes being delayed and then rerouted to Bradley. She wants to know the details of these incidents including any “discomfort” to the passengers. She states that the poor people are being inconvenienced. She notes that East Haven is one of the 17



environmental justice towns, however it does not have benefits. She states that Ms. Hennessey has a business which conflicts with her position on the Board. She expresses concerns regarding parking and the cease-and-desist orders relating to the wetlands. She notes that Mr. Hoey and Mr. Picard's Board terms expire next year, and replacements should be sought. She states that Mr. Rafter had some issues down in Atlantic City, NJ such as soil pollution. She states that there is air pollution over two schools in East Haven. She states that she loves living in East Haven.

Mr. Hoey states that for people who had previously had questions should email Mr. Scanlon and he will answer their questions.

Toni Lorenti, 23 Briar Lane, Meriden. Mr. Lorenti is a captain for a local competitor airline. He has logged over 16,000 hours in the air. He states that he will attempt to answer some questions and concerns previously mentioned. Air traffic control is always in control and in charge of IFR flight plans as well as the direction planes go. He likens air traffic control to police routing cars for safety. This is done so all planes get their own space in the sky. Aircraft are not told to fly at a lower altitude. He states that he would be happy to share this information with the Board. When it comes to diversions, Mr. Lorenti states that the airport manager does not have authority to divert planes. Decisions such as airplane diversions are a pilot and air traffic personnel decision. He notes that there are many regulations that regulate fuel as well as other things relating to planes and airports. He reiterates that Mr. Scanlon cannot order the diversion of aircraft. He states that a person like himself would oversee such a decision.

Joe Giordano 2 Old Town Highway 46, East Haven. Mr. Giordano expresses disappointment in the behavior of some speakers on the public segment of the call as well as their social media pages. He notes that a speaker last week falsely stated that the real estate market around Tweed was not good. He notes that the speaker's source, Zillow.com is often inaccurate. In the last 12 months 98 homes near the airport have been sold and there are some that are up for sale. The average list price for these homes was \$309,000 and the average sale price of these homes was \$315,000. The average time on the market of these houses was one month. He gives some examples of homes that were sold.

Gloria Bellacicco, 300 Lighthouse Road, New Haven. Ms. Bellacicco states that there is a big bright light near Dean Street. She states that because of the brightness of the light she almost hit some people on the street with suitcases who appeared to be waiting for Ubers. She is requesting the light be adjusted. She expresses concerns about the parking at the airport. She states that she has been writing to Mr. Scanlon but has not received a response.

Mr. Ralph Coppola of 3 Vernon Street, East Haven, requests that his public comment time be given to Mr. Joe Giordano.

Joe Giordano 2 Old Town Highway 46, East Haven. He expresses that he would like to address some comments from a previous meeting. He rebuts a comment from a speaker who stated that their garden died from jet fumes. He suggests that it may have been caused by this summer's drought. Jet fumes would not cause the plants to die. The plants needed water. He



addresses a speaker's comment regarding cracks in their home. He notes that their home is an old home and the jets do not fly over their home. He states he does not believe the claims of another speaker who stated that the planes give them an instant asthma attack. He states that the 'Tweed Facts' page needs to be updated. He states that the East Haven politics are not the authority on everything and need to check their sources for information. He states that the jets that fly above the Short Beach residents' home are well above 2000 feet and fly for about 10-15 seconds. He states that everyone he knows wants Avelo to succeed.

Nick Dantin, 105 Timber Drive, Brookside, GA. Mr. Dantin is an air traffic controller. He states that he supports the opinions of Joe Giordano, Michael Giordano, and Toni Lorenti. He commends the great job the Authority is doing.

Mr. Hoey wishes Board and everyone a Happy and Healthy holiday season.

Mr. Hoey asked for a motion to adjourn. The motion was made and seconded. The vote was unanimous in favor and the meeting was adjourned at 5:14.

Respectfully submitted,

Hugh Manke, Counsel to the Authority

TWEED-NEW HAVEN AIRPORT AUTHORITY
AUTHORITY ADMIN ACCOUNT
Income Statement November 30, 2022

	November		Year to Date		Budget	
	Actual	Budget	Actual	Budget	Annualized (from August 20th)	Board Approved (Annual)
Revenues						
BASE RENT - LESSEE	45,833.33	45,833.33	156,720.43	156,720.43	477,553.76	550,000.00
REVENUE SHARE - LESSEE (Paid Quarterly)	5,320.40	6,250.00	17,351.09	21,370.97	65,120.97	75,000.00
OTHER REVENUES		-		-	-	-
Total Revenues	51,153.73	52,083.33	174,071.52	178,091.40	542,674.73	625,000.00
Expenses						
EXECUTIVE DIRECTOR SALARY	8,076.92	9,166.67	28,269.22	31,344.09	95,232.88	110,000.00
EXECUTIVE DIRECTOR TAXES AND BENEFITS	981.34	965.58	3,434.70	3,301.67	10,031.48	11,587.00
NEW HIRE/CONTRACT ADMINISTRATIVE STAFF	-	6,666.67	-	22,795.70	69,260.27	80,000.00
RECRUITMENT COSTS	-	10,000.00	18,880.00	-	30,000.00	30,000.00
LEGAL, AUDIT, ACCOUNTING & OTHER SERVICES	42,979.35	14,583.33	213,751.27	49,865.59	151,506.85	175,000.00
REIMBURSABLE LEGAL, AUDIT & OTHER COSTS	12,915.50	-	54,408.94	-	-	-
OTHER ADMIN COSTS	1,331.00		3,262.13	21,370.97	-	-
CONTINGENCY		6,250.00	-	-	64,931.51	75,000.00
Total Expenses	66,284.11	47,632.25	322,006.26	128,678.02	420,962.99	481,587.00
Net Income(Loss)	(15,130.38)	4,451.08	(147,934.74)	49,413.38	121,711.74	143,413.00

TWEED-NEW HAVEN AIRPORT AUTHORITY
Income Statement November, 2022

	November		Year to Date			
	Airfield Account	Auth. Admin Acc.	Airfield Account (Aug 20th - Current)	Auth. Admin Acc. (Aug 20th - Current)	Operating Account (July 1 -Aug 19th)	Authority Total
Revenues						
AIRPORT REVENUE	33,986.35	-	122,956.61	-	1,200,972.11	1,323,928.72
CARES ACT/CRRSAA	-	-	-	-	1,240,815.00	1,240,815.00
DHS LEO GRANT	-	-	-	-	11,408.06	11,408.06
TRANSACTION COST REIMBURSEMENT	-	-	-	-	566,341.54	566,341.54
CITY OF NEW HAVEN	-	-	-	-	162,500.00	162,500.00
BASE RENT LESSEE	-	45,833.33	-	156,720.43	-	156,720.43
REVENUE SHARE LESSEE	-	5,320.40	-	17,351.09	-	17,351.09
LESSEE AIRFIELD REIMBURSEMENT	157,426.21	-	597,567.96	-	-	597,567.96
Total Revenues	191,412.56	51,153.73	720,524.57	174,071.52	3,182,036.71	4,076,632.80
Expenses						
AIRPORT EXPENSES	46,533.41	1,331.00	295,250.96	3,262.13	473,144.71	771,657.80
AIRPORT PAYROLL & BENEFITS	133,212.48	-	413,606.94	490.67	445,154.31	859,251.92
AUTHORITY MANAGEMENT	-	9,058.26	-	31,213.25	19,156.52	50,369.77
LEGAL, AUDIT & ACCOUNTING	-	42,979.35	-	232,631.27	572,796.60	805,427.87
MARKETING	-	-	-	-	-	-
REIMBURSABLE LEGAL, AUDIT & OTHER COSTS	-	12,915.50	-	54,408.94	-	54,408.94
AIRPORT TSA SECURITY	-	-	-	-	50,000.00	50,000.00
Avports-ENGINEERING	-	-	-	-	-	-
Avports-ASD FUND	-	-	-	-	11,345.91	11,345.91
Avports - MGT FEES	11,666.67	-	11,666.67	-	42,357.91	54,024.58
Total Expenses	191,412.56	66,284.11	720,524.57	322,006.26	1,613,955.96	2,656,486.79
Net Income(Loss)	-	(15,130.38)	-	(147,934.74)	1,568,080.75	1,420,146.01

TWEED-NEW HAVEN AIRPORT AUTHORITY
Balance Sheet-Governmental Fund Type and Account Groups

November 30, 2022
DRAFT - UNAUDITED

	General Fund
<i>Assets</i>	
Cash and equivalents	\$ 900,910
Account receivable, net	97,283
Due from (to) Capital Fund	(77,493)
Prepaid expenses and other assets	<u>3,640</u>
Total assets	<u><u>\$ 924,340</u></u>
 <i>Liabilities and Fund Balances</i>	
Accounts payable	\$ 628,294
Accrued Expenses and other current liabilities	256,289
Fund Balance	<u>39,757</u>
Total liabilities and fund balances	<u><u>\$ 924,340</u></u>



Resolution #584

APPROVAL OF AMENDMENT NO. 02 TO THE AGREEMENT WITH HOYLE TANNER & ASSOCIATES TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE REALIGNMENT OF TAXIWAYS A, F, & G AT TWEED NEW HAVEN AIRPORT

January 18, 2023

WHEREAS the Authority entered a Professional Services Agreement (PSA) dated October 28th, 2021, with Hoyle Tanner & Associates (HTA) for the provision of engineering services for the realignment of Taxiway A, F and G – Phase 01 Construction (the Project), including Construction Administration and Resident Engineer Services for the Authority in the amount of \$489,800.00; and,

WHEREAS the Authority on October 20, 2022, executed Amendment No. 01 with HTA in the amount of \$27,081.00 for a scope of services increase for coordinating a rare plant survey as required by CT DEEP to determine the presence of State listed rear plant species; and resulting in the total value of the HTA PSA of \$516,881.00; and,

WHEREAS the Authority wishes to additionally enter Amendment No. 02 of the HTA PSA in the amount of \$28,719.00 for additional Resident Engineer Services and Material Testing due to an increase in the construction period; thus, resulting in the total value of the PSA of \$545,600.00; and,

WHEREAS the original HTA PSA amount is funded 100% by FAA and zero percent by the Authority, the increases by Amendments Nos. 01 and 02 amounting to \$55,800.00 are expected to be funded 90% by the FAA and 10% (\$5,580.00) by The New HVN LLC, said amount to be reimbursed by PFC funds if approved by the FAA.

NOW THEREFORE BE IT RESOLVED that the Tweed-New Haven Airport Authority approves Amendment No. 02 to the HTA PSA in the amount of \$28,719.00, resulting in the total value of the PSA of \$545,600.00. The Chairman, Vice Chairman, Secretary, or Treasurer is authorized to execute said amendment on behalf of the Authority.



Resolution #585

APPROVAL OF FINAL FY 2022 AUDIT REPORT AND PFC AUDITS

January 18, 2023

WHEREAS, The Auditor Michael Solakian has reviewed the draft FY 2022 Audit Report and affirmed its content; and

WHEREAS, The Authority Board created the Audit and Finance Committee to review financial statements and draft Audit Reports and PFC Audits and make recommendations to the Board; and

WHEREAS, the Audit and Finance Committee has reviewed with staff the draft FY 2022 Audit Report and the PFC Audits and recommends that the Board approve them as drafted, subject to final minor revisions that the Committee may feel are necessary following Board approval; and

WHEREAS, the FY 2022 Audit Report is required to be filed with the State Office of Policy and Management and the PFC Audits are required to be filed with the FAA; and

WHEREAS, Board members may benefit from an opportunity to submit comments on the audits to the Audit and Finance Committee following this Board meeting;

NOW, THEREFORE, BE IT RESOLVED THAT, the Board, having reviewed the FY 2022 Audit Report by the Auditor and the PFC Audits, hereby approves the FY 2022 Audit Report and the PFC Audits, subject to possible revisions as may be determined necessary by the Finance and Audit Committee, and any changes to the audits before submission to the appropriate authorities shall be reported to the Board at its next meeting.



Resolution #586

APPROVAL OF TOM RAFTER AS SIGNATORY ON AUTHORITY BANK ACCOUNTS

January 18, 2023

WHEREAS, The Authority Bylaws require two signatures on any check issued by the Authority in an amount greater than \$1,000 and provides that the signatories may be a combination of officers and the Executive Director; and

WHEREAS, Tom Rafter will commence duties as Executive Director as of January 23, 2023 as provided in an employment agreement recently executed;

NOW, THEREFORE, BE IT RESOLVED THAT, Tom Rafter shall be authorized to be a signatory on all the Authority's bank accounts on January 23, 2023.