



TWEED NEW HAVEN AIRPORT AUTHORITY
REGULAR MEETING
BOARD OF DIRECTORS
MINUTES OF JUNE 21, 2023
VIA TELECONFERENCE

Members in attendance: Kenneth Dagliere, Serena Neal-Sanjurjo, Linda Hennessey, David White, Matt Hoey, Rich Jacob, Robert Ellis, Joe Ginnetti, Carlos Eyzaguirre, John Picard, Mark Sklarz, Ray Pompano

Members absent: Kevin Coyle, Joe Bertolino

Others in attendance: Tom Rafter, Felipe Suriel, Jeremy Nielson, Hugh Manke, Eliot Jameson, Joe Giordano, Kaydeen Maitland, Kevin Arnold, Toni Lorenti, Mark Zaretsky, Andrew King, Michael Jones, Steve Marcus, Vincent Perreli, Anthony Camposano, David Reger, Lorena Venegas, Gloria Bellacicco, Jean Perry Phillips, Maggie Ryan, Lew Langella, Samantha Parlato, Peter Leonardi, Joe Piscitelli, Johnson Chang-Fong, Andrea Mascaro, Scott Luzzi, Bryan Hoffman, Tim Sullivan, Michael Giordano, Susan Bryson

Matthew Hoey III, Vice Chairman opens the meeting at 4:04.

Mr. Hoey entertains a motion to approve the Minutes for the May 17, 2023, meeting. The motion to approve the Minutes was made by Ms. Hennessey and seconded by Mr. White. There were no comments or suggested changes. The motion was unanimously approved by all those who were in attendance.

EXECUTIVE DIRECTOR'S REPORT - Mr. Rafter presented the following items:

The Legal Department, including the City's Legal Department, is still researching the ADA requirements as it pertains to hybrid meetings.

The consultant has prepared a response to the state and local comments regarding the EA. A response to all public comments is expected by the end of the month and will be submitted to the FAA.

Data from the Bureau of Transportation Statistics are summarized in this month's Board packet. Tweed New Haven Airport ("Airport") went from 18,643 enplanements last March to 50,943 enplanements this March. The fiscal year to this March, the Airport has enplaned 348,135 passengers.

The annual public meeting was held on June 7th, at the Nathan Hale School. The community was very vocal about their concerns. As a result, the Airport will be updating its FAQ section with answers to important questions. Through the Environmental Stewardship Committee, efforts will



be made to address the community's environmental concerns. The Airport will be trying to host community group meetings beginning in August with Albert De Cola to address concerns.

The Airport executed a lease amendment with the TSA regarding their space at the Airport. The amendment is for a three-year option, with a rate of \$15,876 annually.

On May 25, 2023, the Airport had an Environmental Stewardship Committee Workshop reviewing the purpose, format and structure of the meetings.

The authority hopes that the FAA Reauthorization Bill will be passed by the end of the fiscal year.

Both budgets are in this meeting's board packet. The Administration Budget has not changed from the previous draft. Expenses and revenue are expected to be \$715,660.00, which includes some reimbursable expenses of approximately \$105,000.00. The Lessee is now responsible for any deficit in the budget. The Airfield Budget for FY 2024 is currently budgeted as \$3,680,097.00 against the total expenses of \$4,073,748.00. There are increases in the Airfield Budget to account for personnel and equipment required to bring the ARRF Index to Level C.

Mr. Rafter has drafted a policy for telecommunication and remote work.

The Airport now has a Lease with ARINC, Incorporated, a provider that places equipment in airports to provide data necessary for operation.

Mr. Dagliere inquires as to the status of the ADA issue. Mr. Rafter notes that it is not an easy issue, however, at the next meeting there should be a final answer. The legal team believes that a virtual meeting should be appropriate for ADA accommodations since the meetings are open to the public.

Mr. Dagliere attended the public meeting at the Nathan Hale School. He suggests that the Airport should allow the public to ask questions and have them answered. Mr. Rafter stated he will talk to the meeting organizers.

Mr. Dagliere references a Yale study regarding the impact of noise. Mr. Hoey suggests that "Other Business" is the time that that can be addressed.

Mr. Dagliere notes that he heard that Avelo will be adding additional destinations. Mr. Rafter stated that these new cities were announced about a month ago and they are available now. Mr. Dagliere inquires as to the process of getting to new cities/destinations. Mr. Rafter states that the airline must publish it. There are no federal or CAB requirements regarding an airline implementing new destinations. Mr. Dagliere inquires as to the Contract with Avelo. Mr. Rafter defers to Mr. Nielson who will answer during his report.

Mr. Jacob inquired about the reauthorization's impact on the Airport. Mr. Rafter explains that if they don't approve the reauthorization here, there will be a resolution in which they will continue to give funding. It makes it difficult for the FAA to continue managing the program and delays the process.



Mr. White compliments Mr. Rafter on his conduct at the public meeting and notes that the meeting was put together by the City.

CHAIRMAN’S REPORT – Mr. Picard.

Mr. Picard comments on the community meeting, noting better communication between the Airport, the City and community will make things better.

FINANCE COMMITTEE REPORT - Ms. Serena Neal-Sanjurjo deferred to Mr. Rafter to make this presentation.

The revenues on the Airfield Account in April were about \$215,000.00 for the fuel flowage and landing fees. Year to date revenues for flowage and landing fees are below the projected amount by about \$9,500.00 with the subsidies coming in below at about \$287,000.00. The expenses for April were below budget by \$6,805.00. The year-to-date is down by \$297,000.00. The Administrative Account’s revenue is slightly above budget by \$800.00 and the year to date is down about one percent (1%) from the budget. Expenses for March are over budget by about \$17,000.00. The Year-to-Date budget is over by about \$217,000.00 and that includes transactions and legal fees. The net results for the Administrative Fund for March include a slight loss of about \$1,882.00 and the Year-to-date loss is about \$130,000.00. On the balance sheet, the overall fund balance is \$151,283.00 which is up slightly.

Mr. Hoey confirms that Mr. Rafter has reviewed the draft budgets. Mr. Rafter reminds Mr. Hoey that the Lessee is responsible for the deficit.

Mr. Hoey inquired about expenditures on the Authority Administrative Budget of about \$121,000.00 to \$123,000.00. Mr. Rafter confirms these estimates and notes that it is balanced based on the sources of the money.

No other questions regarding the budgets.

AIRPORT MANAGER’S REPORT - Mr. Nielson presents the following items.

Airside Operations

There are some ramp repairs at gate 3. The pavement has failed, and the issue is being resolved with Avelo. In the long term, the ramp will be completely rehabilitated. The Airport’s goal is to make the ramp safer.

The Airport will be accepting RFPs for painting jobs and will lock in pricing for the next three years.

Landside Operations



G Café is beginning renovations to improve the customer experience. This includes the menu, as well as how close the bathroom is to the food area. This should be completed by the middle of July.

Budget is also doing some renovations to their leased area as well.

There will be some new signage to the parking lot area. There is some new signage to the main entrance. There has been some landscaping, painting and new signage done to improve the overall appearance of the airport.

Mr. Dagliere inquires as to whether there is a written contract between Avelo and the Airport. Mr. Neilson notes that it is not a public document. Mr. Dagliere inquires if the legal team investigated that. Mr. Hoey suggests that a request should be made for the legal team to investigate that. Mr. Dagliere suggests that the Board of Directors and executive Director should have access to the document. Mr. Neilson notes that if the Contract is provided to the Board of Directors, it would become a public document. Mr. Dagliere states that he is just curious about what the document says.

ACTION ITEMS, RESOLUTIONS

RESOLUTION #592: APPROVAL OF POLICY AND PROCEDURES FOR TELECOMMUTING REMOTE WORK

Mr. Hoey reads the resolution verbatim from the Board packet.

A motion was made by Mr. Dagliere and seconded by Ms. Hennessey. The vote was unanimously in favor by those who attended.

Mr. Jacob inquired as to whether the TSA and FAA have cyber security standards required for airports when it comes to telecommuting arrangements. Mr. Rafter clarifies that they have a cybersecurity policy. Ironically, there has been some push back from airports to TSA when TSA wanted all cybersecurity plans submitted to one portal. This was for safety reasons.

RESOLUTION #593: APPROVAL OF JOB DESCRIPTION FOR ADMINISTRATIVE ASSISTANT / PUBLIC LIAISON PART-TIME POSITION

Mr. Rafter explains this role. It would be a combination of community organization and administrative work. He intends to work with New Haven Works and other organizations to fill this role. Mr. Hoey notes that the hired individual for this position would be the first staff to report to the Executive Director. Mr. Hoey explains that this new role would directly support Mr. Rafter's position.

Mr. Picard expresses his support for the position.



Mr. Dagliere expresses his support for the position. He also questions how Mr. Rafter does an effective job if he does not have access to the Avelo Contract. Mr. Hoey states that Mr. Rafter's responsibility is to manage the Lease Agreement between the Authority and the sublessee New HVN LLC.

Mr. Hennessey supports the position and notes that this position should allow for additional research and preparation for Mr. Rafter before meetings. She notes that at the last community meeting he was not able to present his findings.

Mr. Eyzaguirre expresses his support for this role. He references the recent community meeting and notes that it needed support and this role would support that. Community meetings are a part of the Lease Agreement.

A motion was made by Mr. Dagliere and seconded by Ms. Hennessey. The vote was unanimously in favor by those who attended.

RESOLUTION #594: APPROVAL OF LEASE AGREEMENT BETWEEN THE AUTHORITY AND ARINC, INC.

A motion was made by Mr. Dagliere and seconded by Ms. Neal-Sanjurjo. The vote was unanimously in favor by those who attended.

Mr. Rafter notes that this is typical, and most airports have this equipment installed.

OTHER BUSINESS

Mr. Dagliere notes that at the recent Environmental Stewardship Meeting, he brought up two issues. He requested that Mr. Rafter send to the Board the new article he shared regarding the Supreme Court's decision to roll back EPA Regulations regarding building near or on wetlands. This would have a nationwide impact. The Supreme Court voted 5-4. Recently, the case was brought up in Idaho. He also wants Mr. Rafter to share the Yale Medicine study and another article by Robert Koch regarding the impact of noise in connection with the health of individuals living in the area. He states that the quality of life of the people in New Haven is more important to him than the corporate earnings of New Haven. Mr. Rafter requests that Mr. Dagliere send him the last referenced article and he has sent the other articles to the Board. Mr. Hoey comments that he has not seen the Supreme Court article, however, it would suggest that they are easing regulations. Mr. Dagliere notes that the decision was not political.

PUBLIC COMMENT -

Vincent Perrelli, 17 Paladin Drive, Wilmington, DE. Mr. Perrelli notes that he used to serve on the Tweed New Haven Commission back in 1985. He has followed Tweed for 56 years. He notes that in the early days of the airport, he was sensitive to those impacted by the noise in the area. However, he wants to know if there is a way to have potential property buyers acknowledge



the existence of the airport prior to their purchase. Mr. Hoey notes that questions are not answered during the public comment segment. Mr. Perrelli inquires as to what easements are in place. He would also like Pratt and Whitney to explain how their jet engines work and how they are improving.

Maggie Ryan, Unknown Address. Ms. Ryan addresses Mr. Perrelli's comment. She notes that she has also been involved in the airport changes over the last 50 years. When she moved to the airport area, there was an agreement that the safety areas would be expanded. This included Dodge Avenue being diverted and Morris Creek, and the runway would not be expanded. There was a Memorandum of Understanding with East Haven. The houses around the airport and the houses along Interstate 95 are impacted. The Memorandum of Agreement granted 20 years of peace. People moved to the area and improved their homes because they knew about the Memorandum of Understanding. She acknowledges that the Memorandum of Understanding did not limit the growth. However, she feels there could be another Memorandum of Understanding that has a good compromise which could have limited growth while protecting the environment. There are some easements for people who had installations, but they did not understand what they meant. The Supreme Court's overturning of the MOU has opened up Pandora's box. She inquires whether Mr. White ever speaks to the Branford residents.

Toni Lorenti, 23 Briar Lane, Meriden, CT. Mr. Lorenti is the captain of an undisclosed competitor of Avelo Airlines. He suggests Ms. Ryan's suggestion of having an updated Memorandum of Understanding would be a good idea. The Airport Master Plan is grossly exaggerated in the eyes of the public. The runway extension would be marginal at best. It would be an improvement to the existing structures. It would not be the Pandora's box. Changes that have been made should be in compliance with FAA standards. The MOU was thrown out by a legal law-making authority. Although it is unfortunate, we must move on.

Michael Giordano, 800 Union Log Drive, Vero Beach, FL Mr. Giordano suggests that one of the Board Members questions Tweed. He suggests that in the future he hopes that the Board will choose board members who are for the Airport.

Gloria Bellacicco, 300 Lighthouse Road, New Haven CT. Ms. Bellacicco shows appreciation for those on the Board that remember the community's interest. She notes that the planes have been flying in later.

Susan Bryson, 215 Clark Avenue, Short Beach, Branford CT. Ms. Bryson inquires as to the status of the EA and projected timing of responses. Mr. Hoey notes that the Executive Director did address the EA timeline earlier, but she should reach out to Mr. Rafter. Ms. Bryson inquires as to whether board meetings will be held in public spaces. Mr. Hoey notes that Mr. Rafter addressed this issue earlier, however, she could reach out directly to him for an update. Ms. Bryson questions the scope of the expansions and she notes Goldman Sachs and parking expansion are not small.

Joe Giordano, 2 Old Town Highway 46, East Haven, CT. Mr. Giordano addresses some of the comments regarding flight times. He states that he is a private pilot, neighbor of Tweed and a



realtor in the community. He had not experienced an increase in flights late at night. He states that as a realtor, the general public has no idea about the MOU that was struck down regarding the Airport expansions. People did not purchase their homes with the understanding that the runway and Tweed would not be expanded. Concerns regarding easements could be addressed with Connecticut Realtors. He is concerned because individuals who have recently purchased homes near Tweed and have signs protesting Tweed on their lawn. They should expect some interference from the Airport being so close.

Mr. Hoey thanks the Board and community members for attending this meeting.

Mr. Hoey asks for a motion to adjourn. The motion was made and seconded. The vote was unanimous in favor and the meeting was adjourned at 6:02.

Respectfully submitted,

Hugh Manke, Counsel to the Authority