



155 Burr Street
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**Airport Authority Board of Directors
Minutes of January 16, 2019**

Directors present: Picard, Arnold, Hoey, Jacob, Leonardi, Neal-Sanjuro, O'Connell, Petrini, Sklarz, Verderame, Weiner, White, Wilson

Via Telecom: Adams

Directors absent: Constantinople Jr.

Others in attendance: Tim Larson, Johnson Chang-Fong, Jeremy Nielson, Felipe Suriel, Alicia Seremet, Karen Wait, Dean Wojtak, David Reger, Evan Warren, Diane Proto, Mark Zaretsky, and Kathy Grant

The meeting was called to order at 4:00pm by Mr. Picard.

Motion to approve meeting minutes from December 12, 2018 by Mr. Leonardi, second Mr. Hoey. Approved unanimously.

Mr. Picard requested that before the Chairman's report he would like to add special Resolution and an Executive Session to the end of the meeting to the Agenda. The request was approved unanimously.

1. Chairman's report

Mr. Picard formally announced that Mr. Larson has accepted a position with Governor Lamont's administration and has submitted his resignation. He thanked Mr. Larson for all he's done for the airport. Mr. Larson will be here until January 31, 2019 and available as a resource in the future.

2. Executive Directors Report

Mr. Larson thanked the Board, "I was a tremendous ride for ten years." Mr. Larson commented that he enjoyed working with such a dynamic group of Board members over the years.

The weekly Charlotte (CLT) flight began in December and is continuing. Cooperation between AvPORTs and AA has contributed to the seamless integration of this new service.

The court case is moving ahead, a decision is expected soon.

Chairman's report (*con't*)

Mr. Larson has had dialog with the CAA with regard to the owners of the last few obstructions that hinder the approach to the runway and the CAA plans to take action. When these obstructions are removed, the displaced threshold can be eliminated resulting in a slower and safer approach by aircraft.

Phase 5 of the Residential Sound Insulation Program will commence soon. Targeted homes grouped in previous phases that not been completed are due to not being able to contact the owner, the owners have chosen not to participate or, attributable to other regulations and cannot participate in the program. The homeowners did participate and are immensely satisfied.

Mr. Larson reviewed the incident involving the NHPD where a fugitive attempting to flee the police drove through the airfield fence, across the airfield and out the other side. The fugitive was apprehended after further pursuit by law enforcement.

Senator Murphy held a press conference here at HVN to spotlight the detrimental affect the government shutdown is having on federal workers. Mayor Harp added her concerns. The conference was well covered by local news teams.

Mayor Harp sent a letter to Mayor Maturo and Mr. Picard January 2, 2019 terminating the Memorandum of Agreement dated March 16, 2009. This correspondence was read into the record in its entirety. The correspondence was accepted by the Board with a motion by Mr. Picard and second by Mr. Hoey. Approved unanimously.

Mr. Picard proposed forming a working committee comprised of Board members, community and business leaders to meet and, through discussions, become a force that may perhaps remove some political angst that has existed. This committee can direct a strategy that markets CT where New Haven is not extended disproportionately.

SPECIAL RESOLUTION RE: CONSIDERATION OF AND ACTION UPON APPROVAL TO INCREASE COORDINATION AMONGST CONNECTICUT AIRPORTS AND PROMOTE FURTHER DEVELOPMENT OF TWEED-NEW HAVEN AIRPORT THROUGH A POTENTIAL OPERATING AGREEMENT OR ACQUISITION.

Was read into the record in its entirety.

Mr. Larson's discussions with Kevin Dillon Executive Director of CAA show potential for shared marketing, engineering and legal initiatives. He added that there is no downside to opening up discussions noting the CAA is leaning toward acknowledging and working with HVN. The FAA has been supportive of this association.

A roll-call vote was taken by Chairman Picard. In favor: Mr. Picard, Mr. Arnold, Mr. Hoey, Mr. Jacob, Mr. Leonardi, Ms. Neal-Sanjuro, Ms. O'Connell, Mr. Petrini, Mr. Sklarz, Mr. Verderame, Mr. Weiner, Mr. White, Mr. Wilson and Mr. Adams. Approved Unanimously.

3. Audit and Finance

Mr. Arnold reported the GA fees are down but expenses are down as well. Everything looks good.

4. Reports and Action Items

Resolution #473: Approval of Amendment No. 1 to Task Order Attached No. 2 to the Consulting Agreement with The Jones Payne Group, Inc. for Residential Sound Insulation Program – Phase 3 was read into the record in its entirety. Motion to approve Resolution # 473 by Mr. Picard and second by Mr. Leonardi. Approved unanimously.

Resolution #474: Approval of Change Order No. 1 for Construction Attached Contract for Residential Sound Insulation Program – Phase 3 was read into the record in its entirety. Motion to approve Resolution #474 by Mr. Picard and second by Mr. Wilson. Approved unanimously.

Resolution #475: Approval of Task Order for Professional Services Attached with The Jones Payne Group, Inc. for Residential Sound Insulation Program – Phase 5 was read into the record in its entirety. Motion to approve Resolution # 475 by Mr. Picard and second by Mr. Hoey. Approved unanimously.

a. Airport Managers Report

Mr. Nielson brought before the Board additional detail regarding the proposed increases to airport rates and charges in the November meeting. Highlights include:

- ✦ Vehicle parking fees – no change recommended
- ✦ Security badge fees – fees increased this year to cover administrative costs

- ✈ Conference room rental – hourly and daily rates for private use
- ✈ Terminal cost per square foot (both exclusive and common areas) – first increase since 2012, equating to an approximate 5% increase
- ✈ Loading bridge fee – cost per turn to cover recent capital investment and ongoing maintenance
- ✈ Aircraft landing fees: - under 5K will remain no fee and over 5K will have a slight increase that is competitive with other similar sized airports in the region. Additionally, there is a small increase for the air carrier landing fees.
- ✈ Fuel flowage fee - will remain at the same competitive level.
- ✈ Overnight ramp parking – no charge for aircraft utilizing loading bridge.

The Board discussed that there needs to be a goal of becoming self-sustaining and not subsidizing airport activity as much as practical, remaining cognizant that we need to maintain current air service and attract new carriers.

Motion by Mr. Weiner to accept the rate charges as proposed by Mr. Nielson, and second by Mr. Leonardi. Approved unanimously, pending the review by American Airlines Property Division.

Other Business:

None

Public Comment:

None

Mr. Picard announced that the Board will adjourn to executive Session to discuss future air service development at 4:48pm.

Executive Session ended and meeting adjourned at 5:36pm

Respectfully submitted,
Kathleen Grant
AvPORTS